

# ONSITE REVIEW DATE PREFERENCE FORM

Georgia Professional Standards Commission  
Two Peachtree Street, Suite 6000  
Atlanta, Georgia 30303

Office: (404) 232-2651 Fax: (404) 232-2760 <http://www.gapsc.com>

Please indicate below the dates preferred for your institution's BOE Review. Please check your institutional calendar to make sure the dates do not conflict with vacations, etc.

*FALL VISITS MUST OCCUR BETWEEN SEPTEMBER 1 AND NOVEMBER 30.*

*SPRING VISITS MUST OCCUR BETWEEN JANUARY 15 AND APRIL 30.*

Please return this form to the PSC office one-year before your review is scheduled. BOE reviews are scheduled starting **Saturday afternoon and ending Wednesday between 12–3 p.m.**

	Dates	Year
1 <sup>st</sup> Choice		
2 <sup>nd</sup> Choice		
3 <sup>rd</sup> Choice		

Institution Name: \_\_\_\_\_

Unit Name: \_\_\_\_\_

Unit Address: \_\_\_\_\_

\_\_\_\_\_

Unit Phone #: \_\_\_\_\_ Unit Fax: \_\_\_\_\_

Type or Print Name: \_\_\_\_\_

Title: \_\_\_\_\_ 9 Unit Head 9 PSC/NCATE Coordinator

E-mail: \_\_\_\_\_

Website: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Signature \_\_\_\_\_