

505-2-.06 NON-RENEWABLE PROFESSIONAL CERTIFICATE

(1) The Non-Renewable Professional certificate may be issued at the request of an employing Georgia school system to individuals under the following specific circumstances:

(a) former Georgia educators or out-of-state certificate holders who do not meet all Special Georgia Requirements;

(b) Georgia educators who hold a valid Clear Renewable certificate in at least one field, but are assigned to a different field in which they do not meet certificate requirements;

(c) service certificate holders who must obtain a higher degree level;

(2) Non-Renewable Professional certificates may be issued in all fields and for teaching, service and leadership certificates.

(3) Non-Renewable Professional certificates are issued for a 5-year validity period, with the following exceptions:

(a) To renew Clear Renewable or Performance-Based certificates that expire June 30, 2006 or later, educators who have NOT satisfied the computer skill competency requirement may, at the request of an employing school system, be issued a 1-year Non-Renewable Professional certificate. The requirement must be completed during that time frame, and upon completion the employing school system may apply for the appropriate renewable certificate. The new, Clear Renewable certificate will be issued for 4 years to complete the established 5-year cycle;

(b) Educators being assigned to work in endorsement fields may, at the request of an employing school system, be issued a 2-year Non-Renewable Professional Certificate in an endorsement field as outlined in PSC Rule [505-2-.12](#), paragraph (4).

(4) Specific requirements that must be completed to convert the Non-Renewable Professional Certificate to Clear Renewable status will be printed on the certificate and outlined in correspondence accompanying the certificate. Additional information may be found on the PSC web site at www.gapsc.com.

(a) Requirements for converting a Non-Renewable Professional Certificate to a Clear Renewable certificate may include one or more of the following:

1. Content Knowledge Assessment(s). (Rule [505-2-.20](#))

2. Recency of Study/Experience. (Rule [505-2-.20](#))

3. Special Education. (Rule [505-2-.20](#))

4. Computer Skill Competency. (Rule [505-2-.20](#))

5. Submit an application packet for conversion that must include: an application form completed by the educator; the recommendation form, unless submitted separately by the provider; any appropriate official transcripts, assessment score reports or other documents not already on file in the PSC; and, submission of the Employer Assurance form by employing school system or, if not employed at the time of conversion, a \$20.00 fee.

(5) Non-Renewable Professional certificates may not be renewed or extended. An educator who holds or has held a Non-Renewable certificate that is not converted to the Clear Renewable certificate during the 5-year validity period is not eligible for any further Non-Renewable certificates.

[Authority O.C.G.A. 20-2-200](#)