

## 505-2-.10 PERMIT

**(1) Summary:** The permit is a certificate designed for individuals who qualify to teach in specific fields based on a combination of work experience, specified educational requirements and assessment(s). Permitted personnel include individuals with fluency in a language other than English; performing artists from the fields of art, dance, drama and music; Junior Reserve Officer's Training Corps (JROTC) personnel; and teachers and leaders from business, government, military, or other professions.

**(2) Fields of Issuance.** The following Permit fields are offered:

- (a) Career and Technical Specializations
- (b) Engineering and Technology
- (c) Foreign Languages
- (d) Healthcare Science
- (e) Junior Reserve Officer's Training Corps (JROTC)
- (f) Performing Arts (Art, Dance, Drama and Music)
- (g) Superintendent

**(3) Career and Technical Specializations.**

(a) Issuance.

1. Pass the GACE Educator Ethics Assessment.
2. Have at least two (2) years of occupational work experience in the area of specialization.
  - (i) The fields of Aviation-Flight Operations, Computer Animation and Electronics Technology have options that do not require occupational work experience. Please refer to the chart of licensure options [HERE](#).
3. Satisfy minimum degree requirements and industry testing and/or licensure, which may be found [HERE](#).
  - (i) With the exception of the specializations in (l) below, individuals meeting all other requirements except industry testing and/or licensure may be issued a Permit certificate. For those who do not meet the licensure requirement, it must be satisfied prior to extension of the Permit.
    - (l) The following fields require industry licensure for issuance of the initial Permit: Barbering, Esthetics, Cosmetology, and Nails.
4. Have the certificate requested by the employing Georgia local unit of administration (LUA) following procedures outlined in GaPSC Rule [505-2-.27 CERTIFICATION APPLICATION, MyPSC AND TEST ELIGIBILITY PROCEDURES](#).

(b) Extension.

1. Satisfy the Special Education requirement with a grade of B or better.
2. Complete industry testing and/or licensure if the field did not require it for initial issuance.
3. Satisfy a locally-developed professional learning plan (PLP).

4. Have the certificate requested by the employing Georgia local unit of administration following procedures outlined in GaPSC Rule [505-2-.27 CERTIFICATION APPLICATION, MyPSC AND TEST ELIGIBILITY PROCEDURES](#).

**(4) Engineering and Technology.**

(a) Issuance.

1. Pass the GACE Educator Ethics Assessment.
2. Hold a bachelor's degree or higher from a GaPSC-accepted accredited institution in engineering or the GaPSC-determined equivalent.
3. Have the certificate requested by the employing Georgia local unit of administration following procedures outlined in GaPSC Rule [505-2-.27 CERTIFICATION APPLICATION, MyPSC AND TEST ELIGIBILITY PROCEDURES](#).

(b) Extension.

1. Meet the following Special Georgia Requirements:
  - (i) Pass the GACE content assessment in Engineering and Technology.
  - (ii) Satisfy the Special Education requirement with a grade of B or better.
2. Satisfy the locally-developed professional learning plan (PLP).
3. Have the certificate requested by the employing Georgia local unit of administration following procedures outlined in GaPSC Rule [505-2-.27 CERTIFICATION APPLICATION, MyPSC AND TEST ELIGIBILITY PROCEDURES](#).

**(5) Foreign Language.**

(a) Issuance.

1. Pass the GACE Educator Ethics Assessment.
2. Pass the appropriate GACE content assessment or pass the American Council on the Teaching of Foreign Languages (ACTFL) Oral Proficiency Interview (OPI) and Writing Proficiency Test (WPT) at the levels indicated in GaPSC Rule [505-2-.26 CERTIFICATION AND LICENSURE ASSESSMENTS](#).
3. Hold a bachelor's degree or higher from a GaPSC-accepted accredited institution, or the U.S. equivalent of a bachelor's degree or higher based on a GaPSC-accepted Foreign Credential Report (See GaPSC Rule [505-2-.29 EVALUATION OF CREDIT EARNED OUTSIDE OF THE U.S.](#)).
4. Be proficient in English, as determined by the LUA.
5. Have the certificate requested by the employing Georgia local unit of administration following procedures outlined in GaPSC Rule [505-2-.27 CERTIFICATION APPLICATION, MyPSC AND TEST ELIGIBILITY PROCEDURES](#).

(b) Extension.

1. Satisfy the Special Education requirement with a grade of B or better.
2. Satisfy the locally-developed professional learning plan (PLP).
3. Have the certificate requested by the employing Georgia local unit of administration following procedures outlined in GaPSC Rule [505-2-.27 CERTIFICATION APPLICATION, MyPSC AND TEST ELIGIBILITY PROCEDURES](#).

**(6) Healthcare Science.**

(a) Issuance.

1. Pass the GACE Educator Ethics Assessment.
2. Hold a valid healthcare professional license, registration, or certification that relates to the healthcare field and has been issued by an appropriate governing or regulatory body, which may be found [here](#).
3. Have a minimum of two (2) years of occupational work experience in the healthcare field.
4. Hold an associate's degree or higher from a GaPSC-accepted accredited institution in a healthcare-related field.
5. Meet Standards of Conduct.
6. Have the certificate requested by the employing Georgia local unit of administration following procedures outlined in GaPSC Rule [505-2-.27 CERTIFICATION APPLICATION, MyPSC AND TEST ELIGIBILITY PROCEDURES](#).

(b) Extension.

1. Satisfy the Special Education requirement with a grade of B or better.
2. Satisfy the locally-developed professional learning plan (PLP).
3. Have the certificate requested by the employing Georgia local unit of administration following procedures outlined in GaPSC Rule [505-2-.27 CERTIFICATION APPLICATION, MyPSC AND TEST ELIGIBILITY PROCEDURES](#).

**(7) Junior Reserve Officer's Training Corps (JROTC).**

(a) Issuance.

1. Pass the GACE Educator Ethics Assessment.
2. Hold a minimum of a high school diploma or GED.
3. Hold official military retirement orders, or a DD Form 214 Member Copy #4, with Block #24 reflecting honorable retirement from a branch of military service (Army, Air Force, Coast Guard, Marine Corps, or Navy). National Guard personnel may, in lieu of the DD Form 214, use NGB Form 22, with Block #24 reflecting honorable retirement.
4. Have the certificate requested by the employing Georgia local unit of administration

following procedures outlined in GaPSC Rule [505-2-.27 CERTIFICATION APPLICATION, MyPSC AND TEST ELIGIBILITY PROCEDURES](#).

- (b) Extension.
1. Hold a letter or certificate from a branch of military service verifying successful completion of all required JROTC instructor training for full branch certification.
  2. Satisfy the Special Education requirement with a grade of B or better.
  3. Satisfy the locally-developed professional learning plan (PLP).
  4. Have the certificate requested by the employing Georgia local unit of administration following procedures outlined in GaPSC Rule [505-2-.27 CERTIFICATION APPLICATION, MyPSC AND TEST ELIGIBILITY PROCEDURES](#).
- (c) Salaries for JROTC instructors are not calculated in the same way as other certified personnel. Determination of JROTC instructor salary is negotiated by the LUA in accordance with United States Code, Title 10 Armed Forces, Part III, Chapter 102 Junior Reserve Officer's Training Corps and appropriate Georgia Department of Education rules regarding state salaries and supplements and experience for salary purposes. When JROTC units are established, the respective military service branch will provide instructor pay information to LUAs.

**(8) Performing Arts: Art, Dance, Drama and Music.**

- (a) Issuance.
1. Pass the GACE Educator Ethics Assessment.
  2. Hold a minimum of a high school diploma or GED.
  3. Have at least two (2) years of occupational work experience in the area of specialization.
  4. Have the certificate requested by the employing Georgia local unit of administration following procedures outlined in GaPSC Rule [505-2-.27 CERTIFICATION APPLICATION, MyPSC AND TEST ELIGIBILITY PROCEDURES](#).
- (b) Extension.
1. Meet the following Special Georgia Requirements:
    - (i) Pass the GACE content exam for the fields of Art and Music.
    - (ii) Satisfy the Special Education requirement with a grade of B or better.
  2. Satisfy the locally-developed professional learning plan (PLP).
  3. Have the certificate requested by the employing Georgia local unit of administration following procedures outlined in GaPSC Rule [505-2-.27 CERTIFICATION APPLICATION, MyPSC AND TEST ELIGIBILITY PROCEDURES](#).

**(9) Superintendent.**

- (a) Issuance.
1. Pass the GACE Ethics for Educational Leadership Assessment.
  2. Hold a master's degree or higher from a GaPSC-accepted accredited institution.
  3. Have at least two (2) years of occupational work experience of business, management, leadership and/or instructional experiences acceptable to the employing LUA as meeting qualifications for employment.
  4. Have the certificate requested by the employing Georgia local unit of administration following procedures outlined in GaPSC Rule [505-2-.27 CERTIFICATION APPLICATION, MyPSC AND TEST ELIGIBILITY PROCEDURES](#).
- (b) Extension.
1. Meet the following Special Georgia Requirements:
    - (i) Pass the GACE content exam in Educational Leadership.
    - (ii) Satisfy the Special Education requirement with a grade of B or better.
  2. Satisfy the locally-developed professional learning plan (PLP).
  3. Have the certificate requested by the employing Georgia local unit of administration following procedures outlined in GaPSC Rule [505-2-.27 CERTIFICATION APPLICATION, MyPSC AND TEST ELIGIBILITY PROCEDURES](#).
- (c) If requirements in (9)(b) (1) or (2) have not been satisfied for the extension, the chair of the Board of Education must submit a letter supporting the extension.

**(10) Conversion to Professional.**

- (a) An individual holding a Permit in a teaching field and seeking renewable professional certification must meet all requirements for issuance of the 5-Year Induction, Standard Professional or Performance-Based Professional certificate as outlined in GaPSC Rule [505-2-.04 INDUCTION CERTIFICATE](#) and GaPSC Rule [505-2-.05 PROFESSIONAL CERTIFICATE](#).

**(11) Endorsements.** Permit holders are not eligible to add endorsement fields, with the following exceptions: permit holders in foreign language fields may add the ESOL endorsement; permit holders in Drama and Audio/Video Technology & Film may add the Dramatic Writing micro-endorsement; permit holders in teaching fields, with the exception of JROTC, may add the Online Teaching endorsement. Information on the endorsement requirements may be found in the appropriate endorsement rules.

**(12) Professional Learning.**

- (a) The LUA shall establish a mentor system to provide permitted personnel with orientation to the school, guidance for basic principles of classroom management, and support as they adjust to the school work place.
- (b) A Professional Learning Plan (PLP) shall be locally developed and implemented for the validity period of the permit. This plan must incorporate all Special Georgia Requirements to include course work in the identification and education of children with special education needs. The plan shall also address such areas as the development and assessment of teacher

competence in the areas of learner characteristics and curriculum and methods specific to the age level and certificate field issued. It is appropriate for the plan to include prescribed course work. For example, a course in methods for teaching foreign languages in grades P-12 might be required for international speakers permitted to teach foreign languages. This plan must be developed at the beginning of the validity period and used to guide the permit holder's professional learning activities to support the school improvement plan and enhanced student achievement. The plan must be satisfied by the educator and maintained locally by the LUA.

**(13) Exceptions.**

- (a) The GACE Educator Ethics Assessment is not required to convert to the five-year Permit if the initial permit was issued prior to October 15, 2017.
- (b) The GACE Ethics for Educational Leadership Assessment is not required to convert to the five-year Permit if the initial permit was issued prior to October 15, 2017.

**(14) Restrictions.**

- (a) A permit cannot be issued to individuals in the following circumstances:
  1. Those who have been previously certified in Georgia but have not passed the required content assessment(s) will not be eligible for a permit in the same field.
  2. Those who have two (2) or more un-remediated "Unsatisfactory," "Needs Development" or "Ineffective" performance evaluations as defined in GaPSC Rule [505-2-.43 ANNUAL PERFORMANCE EVALUATION](#).
  3. Those who hold or have held a Non-Professional type certificate but have not successfully completed requirements to convert to a renewable professional certificate, unless the employing Georgia local unit of administration (LUA) that requested the initial Non-Professional type certificate provides documentation that the original certificate was requested in error.
  4. The permit is not issued to an individual who has completed a state-approved educator preparation program leading to Induction or Professional certification and has not satisfied Special Georgia Requirements.

**(15) Validity.** The initial permit is valid for three (3) years and may be extended for multiple five (5)-year cycles upon completion of specific requirements outlined in correspondence accompanying the Permit and "Satisfactory," "Proficient" or "Exemplary" performance evaluations on the statewide evaluation instrument.

- (a) Permits must be requested by an employing Georgia local unit of administration (LUA). As part of the application packet, the LUA must verify by completing the GaPSC Employer Assurance Form that the permit applicant is the best-qualified individual available for the position. Should a Permit holder change LUAs, it is not necessary to issue a new permit until the end of the validity period. However, the gaining LUA is responsible for developing a new Professional Learning Plan (PLP).

**(16) Legacy.** All valid permits issued prior to the effective date of this rule shall continue in effect and be extended, as long as there is no break in the validity period, based on completion of the requirements in existence at the time the permit was issued. If the permit is allowed to expire, all requirements in effect for the new permit must be satisfied at the time of application.

Authority O.C.G.A. 20-2-200