



Georgia Professional Standards Commission Educator Preparation - Program Approval

Overview of Steps to Becoming a GaPSC-approved Educator Preparation Program Provider (EPP)

1. Institution or Agency submits Intent to Seek Approval Form
 - * 1-page document
2. Institution or Agency submits Preconditions Report
 - * Documentation of four fundamental requirements
3. Institution or Agency submits (online) the Self Study and related evidence
 - * Addresses the Georgia Standards at the college/department level
 - * Part of documentation for off-site and on-site reviews
4. Institution or Agency submits (online) Program Reports and related evidence
 - * One report for each program
 - * Part of documentation for on-site review
 - * Addresses the Georgia Standards at the program level
5. Off-site Review by Site Visitors
 - * Peer reviewers formatively review Self Study, Program Reports and related evidence to determine gaps in evidence, areas in need of additional explanation, and questions to pursue during the on-site visit (institution or agency personnel are not involved in this process)
 - * The resulting report is sent to the institution or agency
6. In response to the Off-site Review Report, the institution or agency prepares an Addendum to the Self Study and Program Reports to:
 - * Respond to questions and areas in need of additional explanation
 - * Address gaps in evidence
 - * This Addendum becomes part of the documentation for on-site review
7. On-site Review by Site Visitors
 - * Peer reviewers conduct interviews and review additional documentation to determine if the Georgia Standards are met for the department and the program(s)
 - * Two to three days in length (depending upon the number of programs reviewed)
8. Professional Standards Commission votes on approval status
 - * Two to four months after the on-site review

Key Resources are available at: [GaPSC - Program Providers Seeking GaPSC Approval](#)