Georgia Professional Standards Commission

Protecting Georgia's Higher Standard of Learning

2018 Certification Drive-in Conference

Orientation and Updates for Out-of-State Educator Preparation Providers

Bobbi Ford & Windy Fortenberry

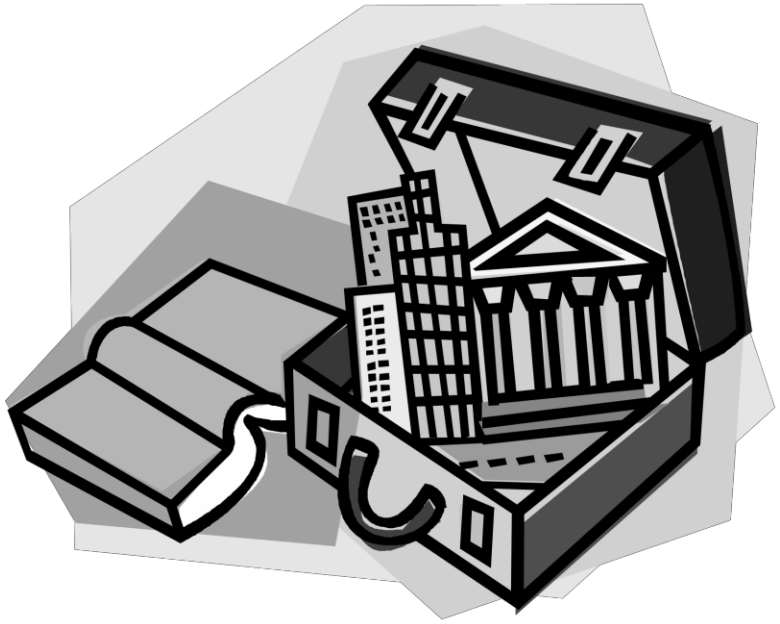
www.gapsc.com/Commission/Media/DocsPresentations.aspx

Mission Statement

The mission of the GaPSC is to build the best prepared, most qualified, and most ethical education workforce in the nation.

GaPSC Divisions

- Educator Preparation
- Certification
- Ethics



GaPSC Divisions

Educator Preparation

- Program Approval
- Educator Assessment
- Teacher Quality
- Non-traditional Preparation Programs

Whom do we serve?

- Professional Standards Commission
- Institutions of Higher Education (IHE)
- Regional Educational Service Agencies (RESA)
- Local Education Agencies (LEA)
- Others

What you need to know

- Role of Education Liaison
- Contact Management System
- PAAR (Preparation Approval Annual Report)
- PRS-II (version two of the Program Reporting System for reviews)
- Review protocol

Role of the Education Liaison

(formerly called Education Specialist)

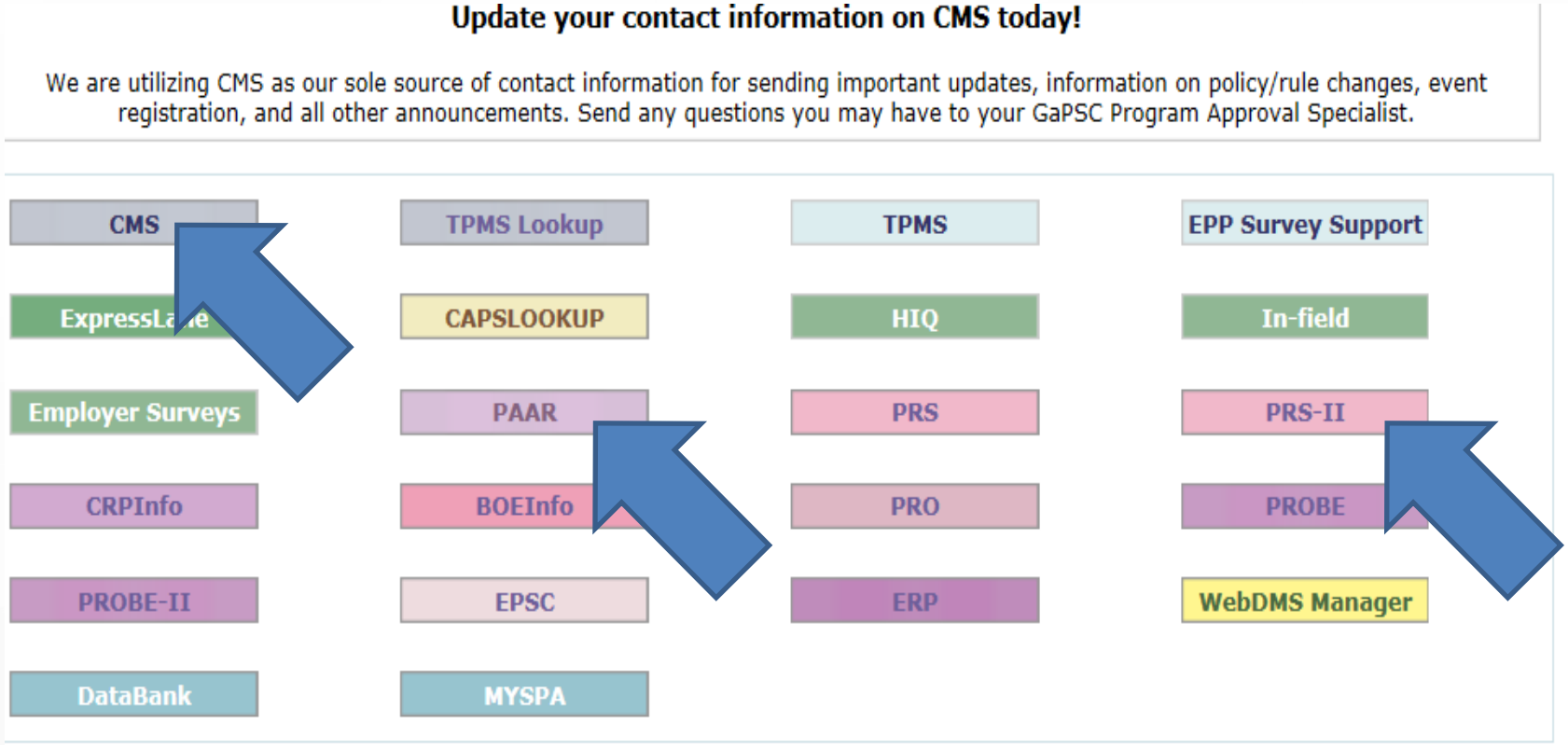
- Primary resource for the EPP
- Coordinates Site Visitor Team
- Program Reporting System II (PRS II) and PAAR
- Conducts technical visits with EPPs
- Preserve adherence to GaPSC Protocol
- Answer questions regarding GAPSC policy and procedures
- Maintain Site Visitor focus on GA 2016 Standards
- Troubleshoots
- Facilitates task forces

Program Reporting System II (PRS II) and Preparation Approval Annual Report (PAAR)

PRS II, CMS and PAAR are accessed through the GaPSC's secure web portal http://www.gapsc.org. Every "author" who will be contributing report materials or operating the program must have a unique login ID. To obtain one or more login IDs, request them from your GaPSC Education Specialist by sending a list containing the following information for each individual:

- First and last name
- E-mail address
- User privilege level (read-only or edit)

GAPSC.ORG portal



What is CMS?

- Contact Management System (CMS) is a web-based system stored in our secure portal and used to maintain contact information for GaPSC-approved EPPs and other stakeholders
- CMS was designed to place the responsibility for maintaining current contact information with the EPPs and organizations with whom we communicate
- Staff will have the ability to retrieve contact information and e-mail directly from CMS

Who Enters the Data?

- Each EPP, LEA, RESA, and Private Education Agency has identified two individuals who will be responsible for the initial entry and regular updates for key EPP personnel; these Contact Administrators are now able to enter contact data in CMS

- Contact Administrators are credentialed and permitted access to the system through **GAPSC.org**

Update Indications!

- Administrative Assistant will send periodic e-mail reminders to prompt system reviews and updates
- Monitors (CMS) and advises IT staff of system improvements and arising issues
- Provides technical assistance as needed

Preparation Approval Annual Report

The Preparation Approval Annual Report (PAAR) collects information describing the Educator Preparation Provider and educator preparation programs, and submits that information to the Georgia Professional Standards Commission (GaPSC).

Program Reporting System (PRS-II)

The Program Reporting System II (PRS- II) collects information describing educator preparation programs for which you are requesting approval and submits that information to the Georgia Professional Standards Commission (GaPSC).

Peer Review System

Site Visitors' Review

(peer review of educator preparation providers and preparation programs)

⇩

Evaluation Review Panel

(peer approval recommendation to the Ed Prep Standing Committee if any standards were not met or if stipulations were sited)

⇩

Educator Preparation Standing Committee

(final approval recommendation)

⇩

Professional Standards Commission

(final approval decision)

Georgia 2016 Standards

Standard 1: Content and Pedagogical Knowledge

Standard 2: Clinical Partnerships and Practice

Standard 3: Candidate Quality, Recruitment, and Selectivity

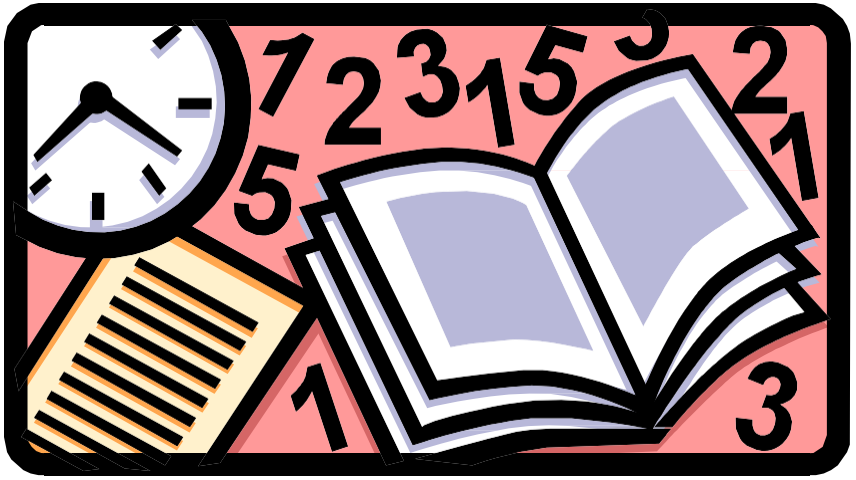
Standard 4: Program Impact

Standard 5: Provider Quality Assurance and Continuous Improvement

Standard 6: Georgia Requirements

Review Types

- Developmental Review
- First Continuing Review
- Continuing Review
- Focused Review
- Probationary Review



What's on Our Website

and

Where to Find it

Georgia Professional Standards Commission

Protecting Georgia's Higher Standard of Learning

News and Announcements

- **Registration closed for Oct. 24th Annual Certification and Program Officials Conference**
- Latest on GACE – 6-21-17 New!
- Credits waived for 2016 and 2017 Certificate renewal
- GaPSC Sets edTPA Passing Score

more »

Certification Status

*** Application status checks no longer provided via phone or email ***

» We are currently processing complete application packages received on or before October 11, 2017.

» Click here to learn how to check the status of your application or certification request.

» Click here to look up or verify a Georgia educator certificate.

Popular Links

- Educator Assessment - GACE
- Rules
- Commission Meeting
- Download Forms
- Paraprofessionals
- Approved Programs

Policies And Guidelines

- Understanding the 2014 Educator Certification Changes
- Certificate Upgrades
- Paying for Advanced Leadership Degrees (HB 455/923)
- Requirements for Certificate Renewal New!
- Georgia Educational Leadership

Education Links...

- American Association for Colleges for Teacher Education (AACTE)
- GA Association of Educational Leaders (GAEL)
- GA Association of Educators (GAE)
- GA Board of Regents (USG)

Commission Information

Rules, meetings, commission members, announcements ... more »

Find a Job in Education!

TeachGeorgia! See jobs listed by public school systems ... more »

Know the Numbers

This Fiscal Year	(*Since July 1, 2017*)
Applications received	23,379
Educators newly certified	8,141
Certificate fields first issued	39,290
Educators renewed	5,025
Transactions completed	20,787

Human Trafficking Hotline Information

Call now or click to learn more.

1-888-373-7888

EDUCATOR PREPARATION

» Approved Programs
» Program Approval
» Non-traditional Preparation - GaTAPP +
» Title II Higher Education Opportunities ACT (HEOA)
» P-20 Regional Collaboratives
» Transforming Educator Preparation
» Resources for Program Providers +
» Rules
» Standards +
» Documents and Presentations

Educator Preparation Division

Establishes and Enforces Georgia Educator Preparation Standards

The primary purpose of the Educator Preparation Division is to assure the citizens of Georgia that GaPSC-certified educators meet high standards and are well prepared for their roles in school systems and schools. Providing a quality education for all Georgia children requires partnerships among state agencies, program providers and professional, and community organizations. The Educator Preparation Division is at the center of forging a strong partnership involving the work of the GaPSC, the Georgia Department of Education (GaDOE), the University System of Georgia (USG), private and public colleges and universities, regional education service agencies (RESAs), local school systems, and other organizations preparing educators.

The work of the division is organized in two major areas: Non-Traditional Preparation and Program Approval.

Program Approval - Establishes and enforces standards and requirements for the preparation of teachers, school service personnel, school leaders, and approves education units and programs preparing individuals for Georgia educator certification.

Non-traditional Preparation - Establishes and enforces standards and requirements for Georgia Teacher Academy for Preparation and Pedagogy (GaTAPP) programs, that are designed to prepare individuals with degrees and content area expertise for the teaching profession.

The Educator Preparation Division is committed to ensuring quality educator preparation programs that recruit, prepare, and retain qualified educators who meet the needs of all learners in Georgia classrooms.

EDUCATOR PREPARATION

» Approved Programs
» Program Approval
» Non-traditional Preparation - GaTAPP +
» Title II Higher Education Opportunities ACT (HEOA)
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Approved Programs

Read this important message before referring to the search results below! Due to recent rule changes, the list of GaPSC-accepted advanced preparation programs shown below may be incomplete. Advanced preparation programs offered by GaPSC-approved colleges and universities that do not lead to a Georgia certificate, do not require GaPSC approval, yet they are accepted by the GaPSC for the purposes of certificate level upgrades. All colleges and universities listed on this website are approved by the GaPSC. Please check with the institution to determine which programs are offered, and which programs are appropriate for you and will result in a certificate level upgrade. Georgia, or in-state, institutions are well versed in GaPSC rules. Out-of-state institutions may not be familiar with GaPSC rules; therefore may not have the most accurate and up-to-date information. Prior to talking with representatives of out-of-state institutions please read the Certification Upgrades Guidance Document for Educators located on certificate upgrades of the GaPSC webpages.

Search Georgia Approved Professional Education Units and Programs

- Select by institution - Go

- Select by certification - Go

Other Approved Professional Education Programs

» GaTAPP Providers

Educator Preparation Program Providers

The resources provided on this page are intended to assist GaPSC-approved professional education units at institutions of higher education (IHEs) in understanding and applying rules and procedures related to the preparation of educators. The documents that are in the Adobe Portable Document Format (.pdf) requires Adobe Reader.

Intent to Seek Approval Forms

Document Title	Format
Intent to Seek Approval Form for all Program Reviews - 2017	Word Doc

Policy and Procedure Documents

Document Title	Format
Program Only Group Approval Review Policies and Requirements - 2017	PDF File
Request for Changes to the GaPSC.com List of Approved Programs - 2015	Word Doc

Guidance Documents and User Manuals

Document Title	Format
Progress Report Guidelines and Instructions - 2017	PDF File
Guidance for Georgia Standards 2016 - 2017	PDF File
Educator Preparation Rule 505-3-.01 Guidance and Implementation Plans - 2016	PDF File
Guidance for Tiered Educational Leadership Programs - 2015	PDF File

COMMISSION

- » Commission +
- » GaPSC Rules +
- » Policies & Guidelines +
- » Research & Publications +
- » Media +
- » About GaPSC +
- » Contacts +

Educator Preparation Rules

All of these documents are in the Adobe Portable Document Format (.pdf) (requires Adobe Reader).

As of January 15, 2017

General Rules and Procedures	Effective	Archive
505-3-.01 REQUIREMENTS AND STANDARDS FOR APPROVING EDUCATOR PREPARATION PROVIDERS AND EDUCATOR PREPARATION PROGRAMS	Oct 15, 2016	
505-3-.02 EDUCATOR PREPARATION PROVIDER ANNUAL REPORTING AND EVALUATION	Jan 15, 2017	
505-3-.03 - .04 RESERVED	----------	
505-3-.05 GEORGIA TEACHER ACADEMY FOR PREPARATION AND PEDAGOGY (GaTAPP)	Oct 15, 2016	
505-3-.06 RESERVED	----------	
505-3-.07 PARAPROFESSIONAL PREPARATION PROGRAM	May 15, 2014	
505-3-.08 INNOVATIVE AND EXPERIMENTAL PROGRAMS	May 15, 2014	
505-3-.09 REQUIREMENTS AND STANDARDS FOR TRAINING PRE-CANDIDATES, CANDIDATES AND FACILITATORS IN GEORGIA'S NATIONAL BOARD CERTIFIED TEACHERS PROGRAM	May 15, 2014	

Georgia Professional Standards Commission

Protecting Georgia's Higher Standard of learning

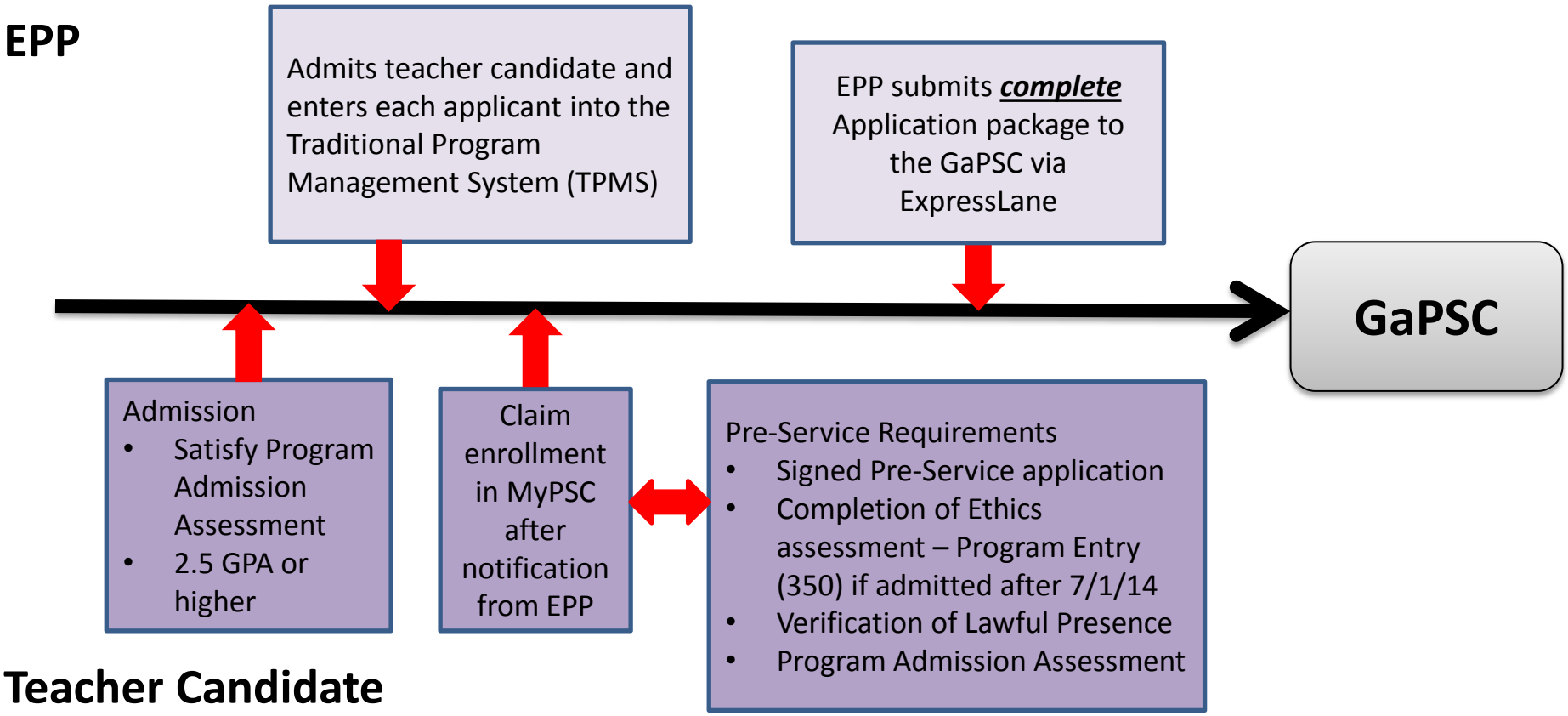
PRE-SERVICE

The Pre-Service certificate is **not** a professional educator certificate. It allows the holder to participate in supervised field experience, clinical practice, student teaching, or residency work in Georgia schools

PURPOSE

- Required for anyone participating in Student Teaching After 07/01/2015
- Standardize criminal background check process across the state for Pre-Service teachers; eliminating those not eligible/suited for profession
- Assists Pre-Service educators in understanding the Georgia Educator Code of Ethics as well has hold them accountable under the code

Steps for Pre-Service Issuance



Validity

Valid for 5 years.

Invalidated upon:

- Program Completion
- Withdrawal, transfer, or removal from program

  Will be invalidated after 10 days from when candidate is withdrawn.

When is Pre-Service not needed?

- If the candidate holds a current Induction or a Waiver certificate, the Pre-Service certificate is not required
- A candidate's certification history can be viewed under Quick Look-up in .org or when submitting an ExpressLane transaction
- A candidate can be issued an IN4 or Waiver after Pre-Service is issued
  - Pre-Service certificate will be made obsolete

Exception

Candidates holding a GaPSC-issued Certificate of Eligibility (COE) will be required to hold a Pre-Service certificate if enrolled in an initial preparation program.

The COE is not considered a certificate for the purposes of completing student teaching or field experiences.

The educator is eligible for certification at level 4

Fields in ~~strkeout font~~ with a **RED** background have expired. If all fields have expired, the certificate has expired.

This Certificate of Eligibility is NOT an educator certificate and DOES NOT CERTIFY the holder for any teaching position in Georgia.

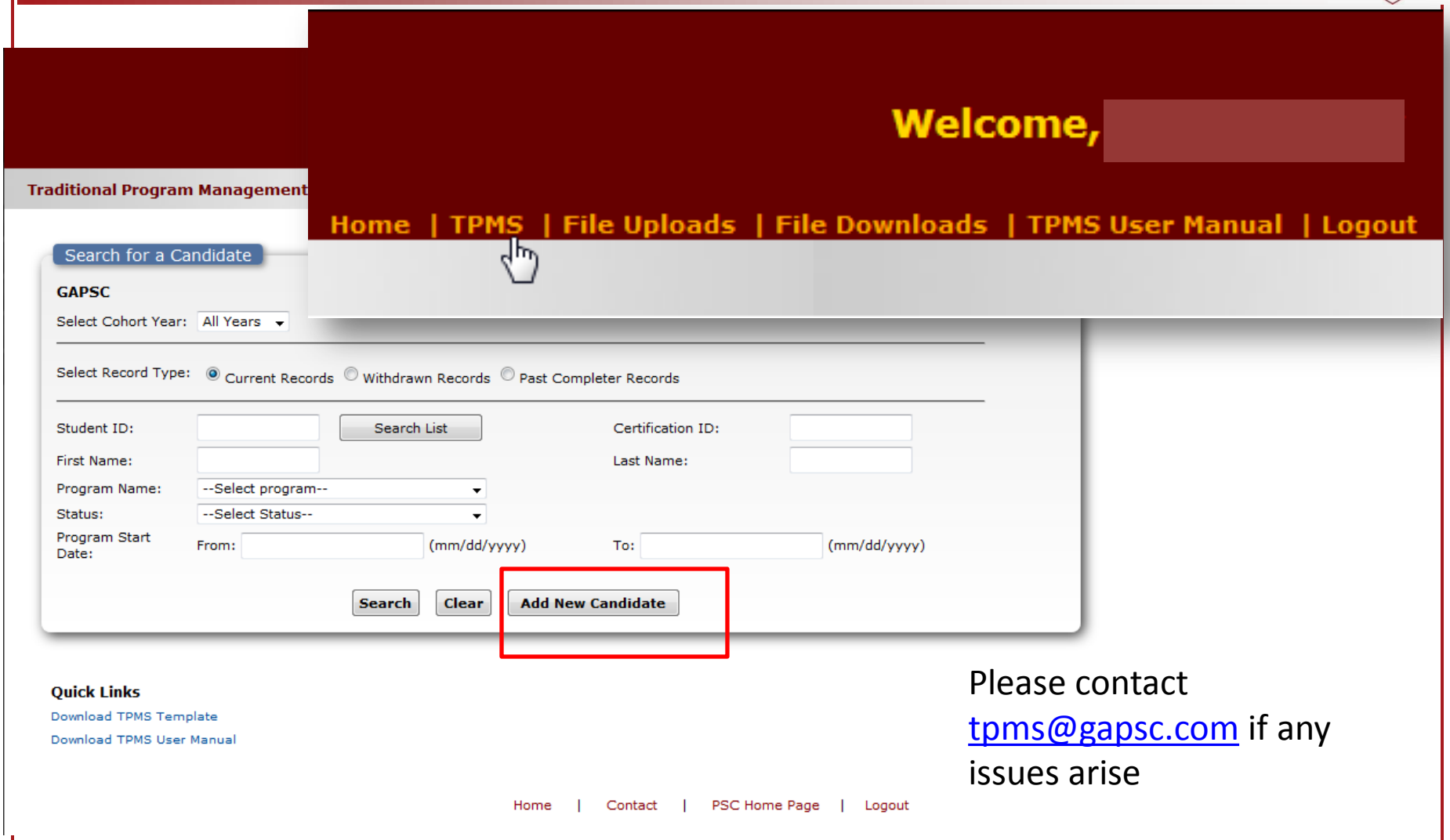
Type	Eligibility Field	Begin Eligibility	End Eligible
PST	PRE-SERVICE CERTIFICATION [FLD696]	07/01/2015	06/30/2020

The Pre-Service certificate is not a professional certificate. The certificate is issued to candidates enrolled in an educator preparation program and who have successfully completed a background check conducted by the Georgia Professional Standards Commission. The bearer of this certificate is in-field to participate in supervised field experience, clinical practice, student teaching, or residency work consistent with requirements of their educator preparation program.

*I1T	EARLY CHILDHOOD EDUCATION (P-5) [FLD808]	05/08/2015	06/30/2020
*I1T	ESOL ENDORSEMENT [FLD825]	05/08/2015	06/30/2020

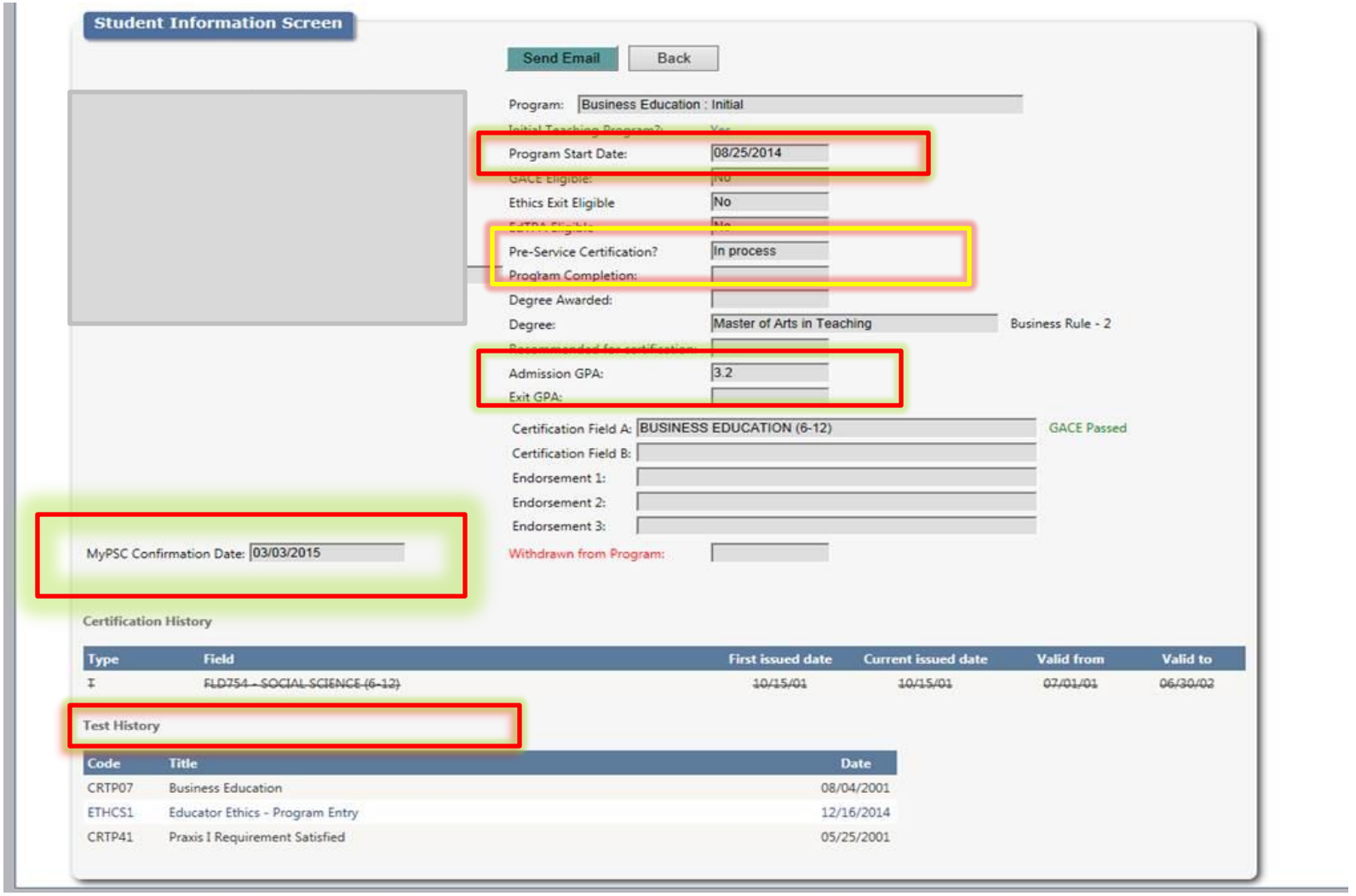
**** COE is indicated with an asterisk in Quick Lookup**

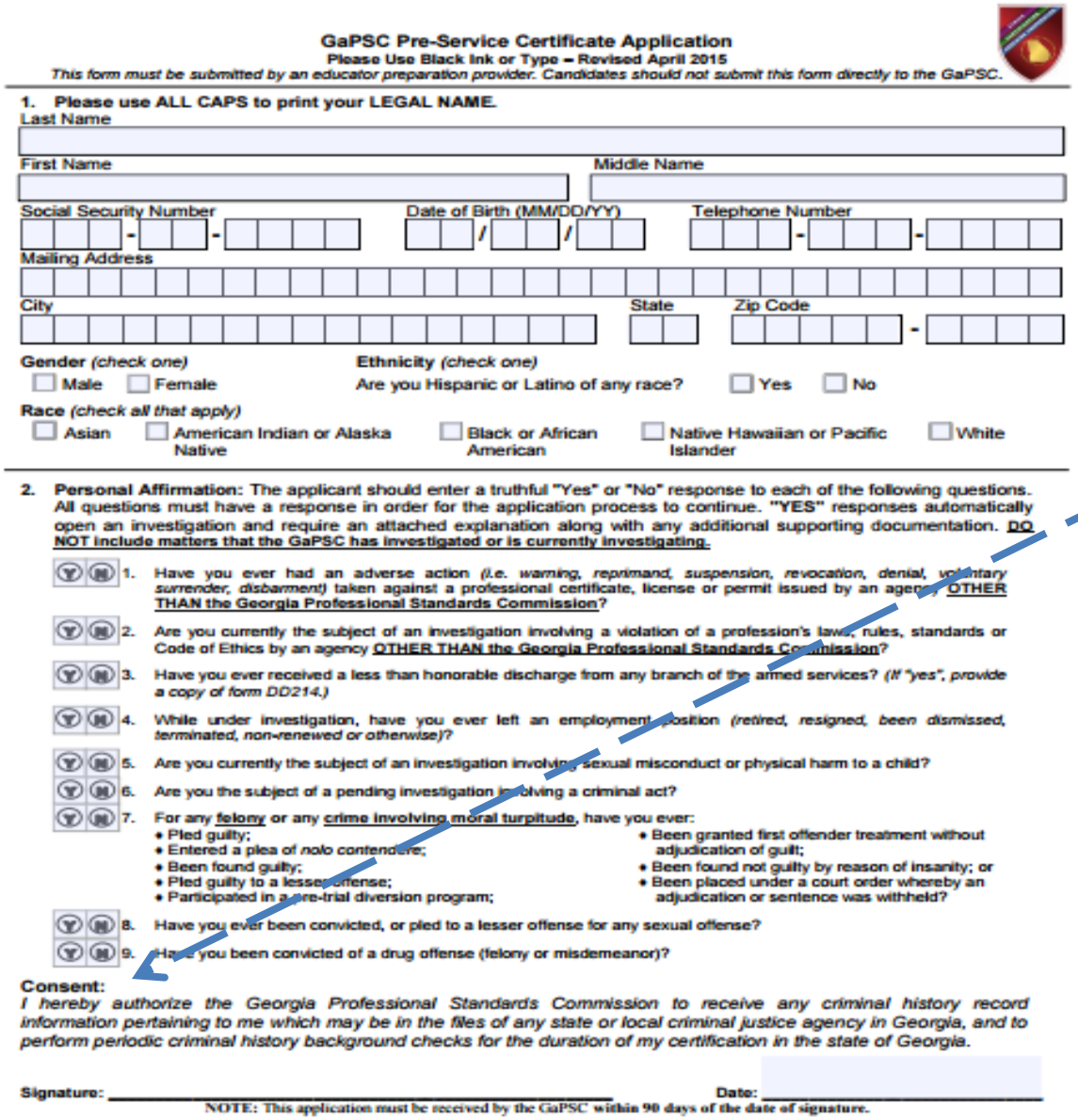
TPMS Home Page



Please contact tpms@gapsc.com if any issues arise

TPMS SCREENSHOT





GaPSC Pre-Service Certificate Application

Please Use Black Ink or Type – Revised April 2015

This form must be submitted by an educator preparation provider. Candidates should not submit this form directly to the GaPSC.

1. **Please use ALL CAPS to print your LEGAL NAME.**

Last Name

First Name | Middle Name

Social Security Number | Date of Birth (MM/DD/YY) | Telephone Number

Mailing Address

City | State | Zip Code

Gender *(check one)*: Male Female

Ethnicity *(check one)*: Are you Hispanic or Latino of any race? Yes No

Race *(check all that apply)*: Asian; American Indian or Alaska Native; Black or African American; Native Hawaiian or Pacific Islander; White

2. **Personal Affirmation:** The applicant should enter a truthful "Yes" or "No" response to each of the following questions. All questions must have a response in order for the application process to continue. "YES" responses automatically open an investigation and require an attached explanation along with any additional supporting documentation. **DO NOT include matters that the GaPSC has investigated or is currently investigating.**

1. Have you ever had an adverse action *(i.e. warning, reprimand, suspension, revocation, denial, voluntary surrender, disbarment)* taken against a professional certificate, license or permit issued by an agency **OTHER THAN the Georgia Professional Standards Commission**?
2. Are you currently the subject of an investigation involving a violation of a profession's laws, rules, standards or Code of Ethics by an agency **OTHER THAN the Georgia Professional Standards Commission**?
3. Have you ever received a less than honorable discharge from any branch of the armed services? *(If "yes", provide a copy of form DD214.)*
4. While under investigation, have you ever left an employment position *(retired, resigned, been dismissed, terminated, non-renewed or otherwise)*?
5. Are you currently the subject of an investigation involving sexual misconduct or physical harm to a child?
6. Are you the subject of a pending investigation involving a criminal act?
7. For any **felony** or any **crime involving moral turpitude**, have you ever:
   - Pled guilty;
   - Entered a plea of *nolo contendere*;
   - Been found guilty;
   - Pled guilty to a lesser offense;
   - Participated in a pre-trial diversion program;
   - Been granted first offender treatment without adjudication of guilt;
   - Been found not guilty by reason of insanity; or
   - Been placed under a court order whereby an adjudication or sentence was withheld?
8. Have you ever been convicted, or pled to a lesser offense for any sexual offense?
9. Have you been convicted of a drug offense (felony or misdemeanor)?

Consent:

I hereby authorize the Georgia Professional Standards Commission to receive any criminal history record information pertaining to me which may be in the files of any state or local criminal justice agency in Georgia, and to perform periodic criminal history background checks for the duration of my certification in the state of Georgia.

Signature: _____ **Date:** _____

NOTE: This application must be received by the GaPSC within 90 days of the date of signature.

Only available in .org

April 2015 version or later includes GCIC Consent

- Must be signed within 90 days

Complete Pre-Service Application

- Pre-Service Application
- Verification of Lawful Presence with appropriate documents
- PAA or exemption scores (if applicable)
- Electronic results of Ethics Entry test if enrolled after 7/1/2014

EXPRESSLANE

ExpressLane

The following actions are possible for

- ☐ Submit documentation - this WILL NOT open a case
- ☐ Name Change
- ☐ Initial - Out-of-state Certificate
- ☐ Initial - Program Completion
- ☐ Initial - System Request

Quit Next

Pre-Service

Pre-Service option is offered in Expresslane only if the candidate:

- is in TPMS
- has claimed enrollment
- has taken the Ethics entry assessment
- has an admissions GPA of 2.5 or higher
- is not currently certified and has never held full certification in the past

Responsibilities of the GaPSC

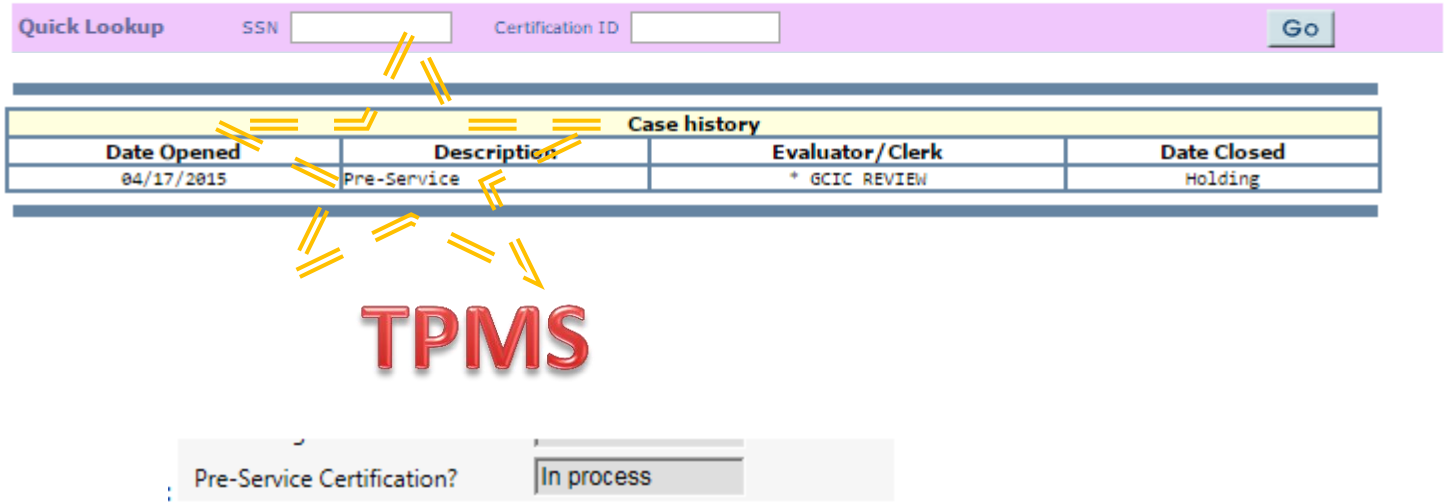
Review completed and signed application and VLP, verify Program Admission and Ethic Entry assessments

- All Personal Affirmation questions answered "yes" or "no"
- If candidate answers "yes" to one or more questions, must submit explanation

Checking Status of Pre-Service

CHECK CASE DESCRIPTION!

Gapsc.org account



Checking Status of Pre-Service

Quick Lookup SSN Certification ID Go

Case history			
Date Opened	**Description**	**Evaluator/Clerk**	**Date Closed**
10/26/2015	Pre-Service	* GCIC REVIEW	Open

Check Hold Letter

Case history			
Date Opened	**Description**	**Evaluator/Clerk**	**Date Closed**
08/13/2015	Pre-Service	* PRE-SERVICE REQUEST	Holding

Contact Ethics Dept.

Case history			
Date Opened	**Description**	**Evaluator/Clerk**	**Date Closed**
04/17/2015	Pre-Service	* GCIC REVIEW	Holding

Ethics History			
Case Number	**Final Outcome**	**Effective Date**	**Expiration Date**

If case shows holding and no information on quick lookup, please contact cert. (certhelp@gapsc.com)

CONTACT INFO

TPMS :
tpms@gapsc.com

ETHICS :
ethics@gapsc.com
404-232-2700

CERTIFICATION:

- **PROVIDER**
  - **certhelp@gapsc.com**
  - **404-334-6462**
  - **800-390-6698 (outside of metro. Atlanta)**

- **CANDIDATE:**
  - **404-232-2500**
  - **mail@gapsc.com**
  - **certupgrade@gapsc.com**

Questions?

#GaPSCDriveIn18
@Ga_PSC