

Georgia PSC Employer Assurance Form – Revised January 2026

DO NOT MAIL!

Public School Employer: Must submit electronic form through www.gapsc.org account

All other GA Employers may complete the form for applicant to upload via MyPSC

This form is to be used to verify current employment as a Georgia educator.

1. Applicant Information

Please use black ink.

Last Name

Grid for Last Name

First Name

Grid for First Name

Middle Name

Grid for Middle Name

GaPSC Certification ID Number

Field for GaPSC Certification ID Number

Date of Birth (MM/DD/YY)

Field for Date of Birth

Sections 2, 3, & 4 must be completed by the employer.

2. Employment Verification:

In submitting this form, I certify that all required background checks have been completed for this applicant and any violations of the Georgia Code of Ethics for Educators have been reported to the GaPSC. I also certify that the applicant is/will be working within the local unit of administration (LUA) I represent in a position requiring GaPSC certification and that the applicant is/will be employed by the LUA or by an outside agency contracted by the LUA to provide staffing or educational services.

Employment is in the certification field(s) of:

Employment in this certificate field began on:

Field for Employment Start Date

(MM/DD/YY)

3. Transaction Request:

I am requesting the following transaction(s) on behalf of the applicant listed above (check all that apply):

- First GA certificate, Conversion or Extension, Upgrade, Montessori certificate, Educational Interpreter, Renewal- A PLP/PLG has been established and the educator is making adequate progress toward meeting the plan/goals? Yes No, Addition of a new field

Non-Renewable type certificate and field: Field Code: (see reverse)

Non-Renewable Types: Induction, International Exchange, Military Support, Permit, Provisional, or Waiver

Other unlisted transaction (please specify):

4. Employer Information:

Name of Superintendent or authorized designee (print/type)

Signature

Title

Date Signed

Phone Number

Email Address

Name of School System / Agency / Private School / Institution

- Private schools must select one of the following accreditations: SACS, Georgia Accrediting Commission, GAPSAC, ACSI, SAIS, BFTS-licensed, Georgia Private School Accreditation Council

Initial if applicable: This is a virtual school based outside of Georgia. I certify that the applicant listed above will be working with Georgia students.

EMPLOYER ASSURANCE FORM INSTRUCTIONS – Revised January 2026

The Georgia PSC Employer Assurance Form should be completed legibly in **black ink** and accompany all applications for certification when the applicant is employed or will be employed by a Georgia public or private school system/agency. **When possible, this form should be submitted electronically through the employer’s account on www.gapsc.org. This form is used for the following:**

- To verify that the applicant is currently employed or will be employed in the listed system/agency and all required background checks have been completed;
- To exempt the applicant from the certification fee in some cases; and
- To request a Permit, International Exchange, Waiver, or non-renewable type certificate.

CERTIFICATE FIELD CODES																										
<p align="center"><u>TEACHING FIELDS</u></p> <p><u>Elementary Fields (P-5)</u> Birth Through Kindergarten – 870 Elementary Education (P-5) – 808 Sp Ed Gen Curriculum/Elementary Education (P-5) – 708</p> <p><u>Middle Grades Fields (4-8)</u> Language Arts – 853 Mathematics – 851 Reading – 855 Science – 852 Social Science – 854</p> <p><u>Secondary Fields (6-12)</u> Agriculture – 788 Behavioral Science – 766 Biology – 750 Business – 783 Chemistry – 752 Earth/Space Science – 753 Economics – 757 English – 730 Family/Consumer Science – 790 Geography – 759 Healthcare Science – 619 History – 755 JROTC: Air Force – 643 JROTC: Army – 641 JROTC: Marine Corps – 644 JROTC: Navy – 642 Marketing – 792 Mathematics – 743 Physics – 751 Political Science – 756 Science (Broad Field) – 748 Speech – 733 Career & Technical Specializations: Architectural Drawing and Design – 658 Audio/Video Technology & Film – 652 Automotive Service Tech – 650 Aviation – 830 Barbering – 613 Collision Repair – 653 Computer Animation – 678 Construction – 656 Cosmetology – 525 Culinary Arts – 669 Distribution & Logistics – 654 Electronics Technology – 657 Esthetics – 614 Government & Public Administration – 680 Granite Technology – 659 Graphic Communications & Design – 660 Health Information Technology – 677 IT/Info Services & Support – 662 IT/Network Systems – 663 IT/Programming & Software Dev. – 664 IT/Cybersecurity – 676 Law, Public Safety, Corrections & Security – 670 Manufacturing & Engineering Sciences – 667 Marine Service Technology – 618 Nails – 615 Precision Machine Technology – 668 Sheet Metal – 671 Welding Technology – 673</p>	<p><u>World Languages (P-12)</u> American Sign Lang. 832 Arabic 845 Chinese (Mandarin) 834 Farsi 848 French 836 German 838 Greek (Classical) 842 Hebrew 841 Hindi 843 Italian 840 Japanese 831 Korean 846 Latin 835 Portuguese 844 Russian 839 Spanish 837 Swahili 847 Turkish 850 Urdu 849</p> <p><u>Special Education (P-12) Consultative</u> Sp Ed Adapted Curriculum – 805 Behavior Disorders – 778 Deaf Education – 797 Sp Ed General Curriculum – 798 Sp Ed General Curriculum/Elementary Education (P-5 only) – 708 Learning Disabilities – 777 Physical & Health Disabilities – 768 Sp Ed Preschool (ages 3-5) – 799 Visual Impairment – 722 Sp Ed Academic Content Concentrations:</p> <table border="0"> <tr> <td></td> <td align="center">P-5</td> <td align="center">4-8</td> <td align="center">6-12</td> </tr> <tr> <td>Language Arts</td> <td align="center">930</td> <td align="center">931</td> <td align="center">932</td> </tr> <tr> <td>Mathematics</td> <td align="center">910</td> <td align="center">911</td> <td align="center">912</td> </tr> <tr> <td>Reading</td> <td align="center">950</td> <td align="center">951</td> <td align="center">952</td> </tr> <tr> <td>Science</td> <td align="center">920</td> <td align="center">921</td> <td align="center">922</td> </tr> <tr> <td>Social Science</td> <td align="center">940</td> <td align="center">941</td> <td align="center">942</td> </tr> </table> <p><u>P-12 Fields</u> Art – 764 Computer Science – 789 Dance – 820 Drama – 821 Engineering and Technology – 769 Eng. To Speakers of Other Lang. (ESOL) – 885 Gifted (P-12) Consultative – 780 Gifted Concentrations: Language Arts – 963 Mathematics – 961 Reading – 965 Science – 962 Social Science – 964 Health Education – 760 Health and Physical Education – 761 Music – 767 Reading – 732</p>		P-5	4-8	6-12	Language Arts	930	931	932	Mathematics	910	911	912	Reading	950	951	952	Science	920	921	922	Social Science	940	941	942	<p><u>SERVICE FIELDS (P-12)</u> Audiology – 801 Curriculum & Instruction – 902 Instructional Technology – 903 Literacy Specialist – 812 School Counseling – 709 School Librarian – 813 School Nutrition Director – 729 School Psychology – 711 School Social Work – 715 Speech-Language Associate – 803 Speech and Language Pathology – 802 Teacher Leadership – 904</p> <p><u>LEADERSHIP FIELDS (P-12)</u> Educational Leadership -Tier I – 700 Educational Leadership - Tier II – 710</p> <p><u>ENDORSEMENTS</u></p> <p><u>Teaching Endorsements:</u> Agriculture Education (P-5) – 892 Birth Through Five – 871 Career Exploration (PECE) – 749 Career Technical Instruction (CTI) – 810 Coaching Endorsement – 980 Computer Science – 882 Computer Science Micro-Endorsement – 883 Coordinated Career Academic Ed (CCAEd) – 770 Culinary Arts – 884 Dramatic Writing Micro-Endorsement – 350 Dual Immersion Elementary Education – 863 Dyslexia – 872 ESOL – 825 Financial Literacy – 990 Gifted In-Field – 881 Intervention Specialist – 887 K-5 Mathematics – 970 K-5 Science – 971 Online Teaching – 898 Personalized Learning – 889 Positive Behavior Intervention and Supports (PBIS) – 189 Reading – 833 Safety & Driver Education – 763 School Safety and Anti-Gang – 991 Special Education Autism – 877 Sp Ed Deaf Education – 874 Sp Ed Physical & Health Disabilities – 875 Sp Ed Preschool (ages 3-5) – 826 Sp Ed Transition Specialist – 873 Sp Ed Visual Impairment – 876 STEAM Education – 880 STEAM Education Micro-Endorsement – 879 STEM Education – 186 Urban Education – 891 Work-Based Learning – 793</p> <p><u>Service Endorsements:</u> Multi-Tiered System of Supports Facilitator – 888 Teacher Leader – 774 Teacher Support and Coaching – 712</p>
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