

**Georgia PSC Employer Assurance Form – Revised October 2020**

**200 Piedmont Avenue SE, Suite 1712, Atlanta, GA 30334-9029**

*This form is to be used to verify current employment as a Georgia educator.*

**1. Applicant Information:**

Title  Mr.  Ms.  Dr. Last Name

First Name  Middle Name

Social Security Number or GaPSC Certification ID  Date of Birth (MM/DD/YY)  /  /

Sections 2, 3, & 4 must be completed by the employer.

**2. Employment Verification:**

In submitting this form, I certify that **all required background checks have been completed for this applicant** and any violations of the Georgia Code of Ethics for Educators have been reported to the GaPSC. I also certify that the applicant is/will be working within the local unit of administration (LUA) I represent in a position requiring GaPSC certification and that the applicant is/will be employed by the LUA or by an outside agency contracted by the LUA to provide staffing or educational services.

Employment is in the certification field of: \_\_\_\_\_

Employment **in this certificate field** began on:

/  /   
(MM/DD/YY)

**3. Transaction Request:**

I am requesting the following transaction(s) on behalf of the applicant listed above (*check all that apply*):

- First GA certificate (issue non-renewable if appropriate)
- Renewal- A PLP/PLG has been established and the educator is making adequate progress toward meeting the plan/goals?  
Yes  No
- Upgrade
- Addition of a new field
- Waiver
- Permit (Initial/Extension)
- Military Support Certificate
- International Exchange Certificate
- Conversion of an existing certificate

Addition of the following field as a non-renewable type certificate: \_\_\_\_\_

Field Code:   
(see reverse)

*In requesting a non-renewable type certificate, the system/agency/school affirms that the applicant is the best qualified applicant available for the certificate field requested and understands that requirements specified by the GaPSC must be completed during the validity of the certificate.*

Other unlisted transaction (*please specify*): \_\_\_\_\_

**4. Employer Information:**

\_\_\_\_\_  
Name of Superintendent or authorized Central Office Designee (print/type)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Name of Local Unit of Administration (School System/Agency/Private Institution)

*Initial if applicable:* \_\_\_\_\_ This is a virtual school based outside of Georgia. I certify that the applicant listed above will be working with Georgia students.

**EMPLOYER ASSURANCE FORM INSTRUCTIONS – Revised October 2020**

**Note:** Please complete all forms legibly in **black ink or type**. The **name** and **address** sections should be completed in **ALL CAPS**.

The Georgia PSC Employer Assurance Form should accompany all applications for certification when the applicant is employed or will be employed by a Georgia public or private school system/agency. **When possible, this form should be submitted electronically through the employer's account on [www.gapsc.org](http://www.gapsc.org). This form is used for the following:**

- To verify that the applicant is currently employed or will be employed in the listed system/agency and all required background checks have been completed;
- To exempt the applicant from the certification fee in some cases; and
- To request a Permit, International Exchange, Waiver, or non-renewable type certificate.

<b>CERTIFICATE FIELD CODES</b>		
<p align="center"><b><u>TEACHING FIELDS</u></b></p> <p><b><u>Elementary Fields</u></b>                      Birth Through Kindergarten – 870                      Elementary Education (P-5) – 808                      SpEd Gen Curriculum/Elementary Education (P-5) – 708                      Middle Grades (4-8):                          Language Arts - 853                          Mathematics - 851                          Reading - 855                          Science - 852                          Social Science - 854  <b><u>Secondary Fields (6-12)</u></b>                      Agriculture – 788                      Behavioral Science – 766                      Biology – 750                      Business – 783                      Chemistry – 752                      Earth/Space Science – 753                      Economics – 757                      Engineering and Technology – 769                      English – 730                      Family/Consumer Science – 790                      Geography – 759                      Healthcare Science – 619                      History – 755                      JROTC: Air Force – 643                      JROTC: Army – 641                      JROTC: Marine Corps – 644                      JROTC: Navy – 642                      Marketing – 792                      Mathematics – 743                      Physics – 751                      Political Science – 756                      Science (Broad Field) – 748                      Speech – 733                      Trade &amp; Industrial Education:                          Architectural Drawing and Design – 658                          Audio/Video Technology &amp; Film – 652                          Automotive Service Tech – 650                          Aviation – 830                          Barbering – 613                          Collision Repair – 653                          Computer Animation – 678                          Construction - 656                          Cosmetology – 525                          Culinary Arts - 669                          Distribution &amp; Logistics – 654                          Electronics Technology – 657                          Esthetics – 614                          Government &amp; Public Administration – 680                          Granite Technology – 659                          Graphic Communications &amp; Design – 660                          IT/Info Services &amp; Support – 662                          IT/Network Systems - 663                          IT/Programming &amp; Software Dev. – 664                          IT/Cybersecurity – 676                          Manufacturing &amp; Engineering Sciences – 667                          Marine Service Technology – 618                          Nails – 615                          Precision Machine Technology – 668                          Law, Public Safety, Corrections &amp; Security – 670                          Sheet Metal – 671                          Welding Technology – 673</p>	<p align="center"><b><u>Foreign Languages (P-12)</u></b>                      American Sign Lang. 832                      Arabic 845                      Chinese (Mandarin) 834                      Farsi 848                      French 836                      German 838                      Greek (Classical) 842                      Hebrew 841                      Hindi 843                      Italian 840                      Japanese 831                      Korean 846                      Latin 835                      Portuguese 844                      Russian 839                      Spanish 837                      Swahili 847                      Turkish 850                      Urdu 849</p> <p align="center"><b><u>Special Education (P-12) Consultative</u></b>                      Sp Ed Adapted Curriculum – 805                      Behavior Disorders – 778                      Deaf Education – 797                      Sp Ed General Curriculum – 798                      SpEd General Curriculum/Elementary Education (P-5 only) – 708                      Learning Disabilities – 777                      Physical &amp; Health Disabilities – 768                      Sp Ed Preschool (ages 3-5) – 799                      Visual Impairment – 722                      Sp Ed Academic Content Concentrations:                          P-5   4-8   6-12                          Language Arts 930 931 932                          Mathematics 910 911 912                          Reading 950 951 952                          Science 920 921 922                          Social Science 940 941 942</p> <p align="center"><b><u>P-12 Fields</u></b>                      Art – 764                      Computer Science – 789                      Dance – 820                      Drama – 821                      Eng. To Speakers of Other Lang. (ESOL) – 885                      Gifted (P-12) Consultative – 780                      Gifted Concentrations:                          Language Arts – 963                          Mathematics – 961                          Reading – 965                          Science – 962                          Social Science – 964                      Health Education - 760                      Health and Physical Education – 761                      Music – 767                      Reading – 732</p>	<p align="center"><b><u>SERVICE FIELDS (P-12)</u></b>                      Audiology – 801                      Media Specialist – 813                      School Counseling - 709                      School Nutrition Director – 729                      School Psychology – 711                      School Social Work – 715                      Speech and Language Pathology – 802                      Curriculum &amp; Instruction – 902                      Instructional Technology – 903                      Teacher Leadership – 904</p> <p align="center"><b><u>LEADERSHIP FIELDS (P-12)</u></b>                      Educational Leadership-Tier I --700                      Educational Leadership- Tier II -- 710</p> <p align="center"><b><u>ENDORSEMENTS</u></b></p> <p><b><u>Teaching Endorsements:</u></b>                      Agriculture Education (P-5) – 892                      Autism – 877                      Birth Through Five – 871                      Career Exploration (PECE) – 749                      Career Technical Instruction (CTI) – 810                      Coaching Endorsement – 980                      Computer Science – 882                      Coordinated Career Academic Ed (CCAEd) -770                      Culinary Arts – 884                      Dramatic Writing Micro-Endorsement – 350                      Dual Immersion Elementary Education – 863                      ESOL – 825                      Gifted In-Field – 881                      Intervention Specialist – 887                      K-5 Mathematics – 970                      K-5 Science – 971                      Middle Grades – 859                      On-Line Teaching – 898                      Personalized Learning – 889                      Positive Behavior Intervention and Supports (PBIS) – 189                      Reading – 833                      Safety &amp; Driver Education – 763                      Sp Ed Deaf Education – 874                      Sp Ed Physical &amp; Health Disabilities – 875                      Sp Ed Preschool (ages 3-5) – 826                      Sp Ed Transition Specialist – 873                      Sp Ed Visual Impairment – 876                      STEM Education – 186                      Urban Education – 891                      Work-Based Learning – 793</p> <p><b><u>Service Endorsements:</u></b>                      Student Support Team Coordinator – 888                      Teacher Support and Coaching – 712</p> <p><b><u>Leadership Endorsements:</u></b>                      Teacher Leader – 774</p>