

505-2-.19 SUPPORT PERSONNEL LICENSE

(1) Purpose. The Support Personnel license is a type of license for individuals who serve in positions of leadership over support functions in the local unit of administration (LUA). Such positions include but are not limited to: finance, transportation, public relations, personnel, staff development, facilities, planning, evaluation, research, assessment and technology coordination.

(a) It is the responsibility of the LUA to assure that personnel assigned to support personnel positions of leadership hold the Support Personnel license. The LUA may elect to require the Educational Leadership Certificate for these assignments at their discretion. In such cases, they can be listed on the Georgia Department of Education Certified Personnel Information (CPI) report.

(2) Requirements.

(a) Support Personnel license holders must meet all job requirements as determined by the LUA.

(b) Support Personnel license holders are not required to satisfy any Special Georgia Requirements other than standards of conduct.

(c) Support Personnel licenses must be requested by the employing LUA.

(3) Validity.

(a) The Support Personnel license is valid for five (5) years.

(b) Should a Support Personnel license holder change employing LUAs, it is not necessary to issue a new license until the expiration of the validity period. However, the gaining LUA is responsible for developing a new Professional Development Plan (PLP).

(4) Renewal. The Support Personnel license may be renewed upon meeting the PLP requirements for renewal, as specified by the LUA.

(5) Salary. Salaries for Support Personnel license holders are determined by the LUA.

(6) In-Field Statement. Support Personnel license holders are in-field to perform duties as specified for the position by the LUA.

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