MINUTES

PROFESSIONAL STANDARDS COMMISSION

Two Piedmont Avenue Atlanta, Georgia

June 13, 2013

The Georgia Professional Standards Commission (PSC) met on Thursday, June 13, 2013, at 12:30 p.m.

Members Present

Julia Bernath Phil Jacobs Dr. Lawrence Walters

Alice Clements Kamila Luigs Pam Walker
Dr. Penny Elkins Bettina Polite Tate Valerie Williams

Dr. Adrian Epps

Members Absent

Sheryl Stalvey Pam Williams
Scott Justus Christy McGill
David Johnson Heath Garrett
Bill Haskin Stephanie Leggett

I. WORK SESSION

- A. Unsatisfactory Reporting and Evaluations Kelly Henson discussed the letter that was sent to all school superintendents regarding the "Transition Plan for Reporting Unsatisfactory Performance to PSC". He gave the Commissioners a copy of the letter.
- B. Basic Skills Test/Program Admission Test Kelly Henson updated the Commission on the progress of the Program Admission and Basic Skills Test. He informed the Commission that in our work with ETS, we will be bringing the Commssion a recommendation to change the title of the Basic Skills Test to Program Admissions Test. The recommendation will include elimination of all exemptions and changes in content to reflect both the single purpose of the test and more emphasis on writing skills.
- C. Preview of Rules Penney McRoy spoke briefly about the rules that the Commissioners will be asked to rescind/amend/initiate at the July meeting. These rules will then be scheduled for adoption in September with an effective date of October 15, 2013.

EDUCATOR PREPARATION - Paquita Morgan, Program Approval Specialist, provided a preview of the following rule:

505-3-.82 SPECIAL EDUCATION VISUAL IMPAIRMENT ENDORSMENT PROGRAM – It will be proposed that Rule 505-3-.82 SPECIAL EDUCATION VISUAL IMPAIRMENT ENDORSMENT PROGRAM, dated November 15, 2005, be RESCINDED, and that a new rule with the same name and number be INITIATED. An area of Substantive change for special education visual impairment is the adoption of new standards by the Council for Exceptional Children.

CERTIFICATION - Windy Fortenberry, Program Director, Certification provided a preview of the rules

that are impacted by changes in JROTC.

The purpose of the following rule revisions is to modify classification of JROTC to a Clear Renewable Technical Specialist field and outline requirements for completion of a GaTAPP program to secure professional certification. The Permit option for JROTC instructors will remain but new requirements for conversion to a Clear Renewable Technical Specialist certificate will be established.

505-2-.10 PERMIT

505-2-.39 TECHNOLOGY/CAREER EDUCATION

505-2-.96 TRADE AND INDUSTRIAL EDUCATION

- D. Tiered Certification Update Dr. David Hill spoke briefly about the last task force meeting. He gave the Commissioners the following hand-outs:
 - Tiered Certification-Summer Work
 - Draft Pre- Service Certificate
 - Draft Induction Certificate
 - Draft Professional Certificate
 - Draft Advanced Professional Certificate
 - Draft Lead Professional Certificate
 - Draft Tiered Certification Chart
- E. Commission Chair Report Dr. Penny Elkins spoke briefly about the following:
 - The Woodruff Wilson Teaching Fellowship and Timeline
 - Annual Review Process for Kelly Henson
 - She welcomed Dr. Angie Gant (formerly from Truett McConnell College) to the PSC

II. CALL TO ORDER

Chair Elkins called the meeting to order at 12:50 p.m. and led the Pledge of Allegiance to the U.S. flag and a moment of silence.

III. ADOPTION OF AGENDA

Chair Dr. Elkins called for approval of the agenda.

MOTION: (Dr. Adrian Epps / Pam Walker) To approve the agenda.

PSC ACTION: Approved

IV. APPROVAL OF MINUTES

Chair Elkins called for approval of the minutes from the May 9, 2013, Commission meeting.

PSC ACTION:

V. <u>VISITORS</u>

Chair Dr. Elkins welcomed the visitors.

- Margaret Elliott, Professional Association of Georgia
 Educators
- Claire L. Boyce, Capella University

- Linda Fortson, Warren Fortson Law Office
- Tayia Donald, Georgia Association of Educators (GAE)

VI. <u>EMPLOYEE SERRVICE AWARDS</u>

Chair Elkins and Kelly Henson presented the employees listed below with their awards and thanked them for their service:

John Grant – 15 Years - When John Grant joined the PSC's Ethics Division in June, 1998, he brought a wealth of experience and training from his work with the Atlanta Police Department and the Fulton County Police Department. He also attended the FBI Academy. John received his Bachelor's Degree in Criminal Justice from Georgia State University. Currently, he serves as the Assistant Director and Chief Investigator. He is responsible for assigning cases to the investigators, overseeing their work, and serving as a mentor when problems arise.

John is well known and respected throughout the State. On a daily basis, he fields numerous phone calls and emails from educators seeking advice and information. Also, John travels the state giving presentations to educators on the Code of Ethics and How to Conduct an Investigation. He is informative and entertaining. Whenever a special task needs to be completed at the PSC, John is the first to volunteer. During his free time he likes to spend time with his wife, Leighann, his son and daughter, and his five grandchildren.

Kathy Otomewo - 10 years – She began her career with the GaPSC in the Certification Division in 2002 as an Information Specialist in our call center and it quickly became apparent that she had much to offer our agency in the way of excellent customer service. Her exemplary leadership and work ethic resulted in her eventually becoming the supervisor over the call center. In her years as supervisor of our call center she was a true team leader and mentor to many of our newer staff members. She continued to lead our Certification Division in customer-service and high-level problem solving skills. When our call center was closed Kathy returned to evaluative duties and with her excellent attention to detail and efficiency she has become a lead in evaluator training and quality assurances. Kathy continues to be one of the most customer-focused individuals in the Certification Division and we can always count on her to provide accurate information in a timely manner. She has a knack for calming irate callers and time and time again she has diffused potentially difficult situations to have a very positive outcome for our agency. Kathy is a valued member of the Certification Team and the Professional Standards Commission and we look forward to her continued future and growth within our agency. Congratulations on ten years of faithful service to the State of Georgia.

VII. <u>COMMITTEE REPORTS</u>

A. Educator Preparation Standing Committee

Committee Chair, Dr. Adrian Epps, presented the report of the Educator Preparation Standing Committee.

	Unit Number	June 2013 Detailed Approval Recommendations	Additional Action Required
1.	1186	The Committee recommends Continuing Approval for the following preparation programs: Art Education Program (P - 12; Initial; Baccalaureate) Art Education Program (P - 12; Initial; M.A.T.) Biology (6 - 12; Initial; Baccalaureate) Biology (6 - 12; Initial; Baccalaureate) Biology (6 - 12; Initial; M.A.T.) Chemistry (6 - 12; Initial; M.A.T.) Early Childhood Education Program (P - 5; Initial; Baccalaureate) Early Childhood Education Program (P - 5; Initial; M.A.T.) Educational Leadership Program (P - 12; Initial; PL6; Specialist) English Education Program (6 - 12; Initial; Baccalaureate) English Education Program (6 - 12; Initial; M.A.T.) English to Speakers of Other Languages Endorsement Program Foreign Language Education Program (P - 12; Initial; Baccalaureate) Foreign Language Education Program (P - 12; Initial; M.A.T.) History Education Program (6 - 12; Initial; Baccalaureate) History Education Program (6 - 12; Initial; Baccalaureate) History Education Program (6 - 12; Initial; Baccalaureate) Mathematics Education Program (6 - 12; Initial; M.A.T.) Middle Grades Education Program (4 - 8; Initial; M.A.T.) Middle Grades Education Program (4 - 8; Initial; M.A.T.) Music Education Program (P - 12; Initial; Baccalaureate) Music Education Program (P - 12; Initial; Baccalaureate) Music Education Program (P - 12; Initial; Baccalaureate) Physics Program (6 - 12; Initial; Baccalaureate) Physics Program (6 - 12; Initial; M.A.T.) Political Science Education Program (6 - 12; Initial; Baccalaureate) Political Science Education Program (6 - 12; Initial; Baccalaureate)	
		The Committee recommends Continuing Approval for the Education Program Provider (Initial). The Committee recommends Developmental Approval for the Reading Endorsement Program.	
2.	2930	The Committee recommends Continuing Approval for the following preparation programs: Business Education Program (6 - 12; Initial; B.S.) Business Education Program (6 - 12; Initial; Certification only) Early Childhood Education Program (P - 5; Initial; B.A.) Early Childhood Education Program (P - 5; Initial; Certification only) English Education Program (6 - 12; Initial; B.A.) English Education Program (6 - 12; Initial; Certification only) Health and Physical Education Program (P - 12; Initial; B.S.)	The Education Program Provider is to provide the 2012- 2013 GACE data for the Early Childhood Education Program by December 1, 2013.

	Unit Number	June 2013 Detailed Approval Recommendations	Additional Action Required
		Health and Physical Education Program (P - 12; Initial; Certification only) History Education Program (6 - 12; Initial; B.A.) History Education Program (6 - 12; Initial; Certification only) Mathematics Education Program (6 - 12; Initial; B.S.) Mathematics Education Program (6 - 12; Initial; Certification only) Middle Grades Education Program (4 - 8; Initial; B.A.) Middle Grades Education Program (4 - 8; Initial; Certification only) Music Education Program (P - 12; Initial; B.A.) Music Education Program (P - 12; Initial; Certification only)	
3.	5660	The Committee recommends Developmental Approval for the Special Education General Curriculum (P-12; Initial; Certification only), ESOL Endorsement, and Gifted In-Field Endorsement Programs. The Committee recommends Continuing Approval for the following preparation programs: English Education (6 - 12; Initial; Baccalaureate) English Education (6 - 12; Initial; M.A.T.) History Education (6 - 12; Initial; Baccalaureate) Mathematics Education (6 - 12; Initial; M.A.T.) Middle Grades Education (4 - 8; Initial; Baccalaureate) Music Education (P - 12; Initial; Baccalaureate) Science Education: Biology (6 - 12; Initial; Baccalaureate)	
		The Committee recommends Developmental Approval for Special Education General Curriculum (P-12; Initial; M.A.T.), Computer Science Endorsement, Gifted In-Field Endorsement, and Online Teaching Endorsement Programs. The Committee recommends Continuing Approval for the following preparation programs: Art Education Program (P - 12; Initial; Baccalaureate) Art Education Program (P - 12; Initial; M.A.T.) Biology Education Program (6 - 12; Initial; Baccalaureate)	
4.	5780	Biology Education Program (6 - 12; Initial; M.A.T.) Birth Through Kindergarten Program - Montessori (B - 5; Initial Baccalaureate) Birth Through Kindergarten Program - Traditional (B - 5; Initial; Baccalaureate) Chemistry Education Program (6 - 12; Initial; Baccalaureate) Chemistry Education Program (6 - 12; Initial; M.A.T.) Coaching Endorsement Program Early Childhood Education Program (P - 5; Initial; Baccalaureate) Educational Leadership Program (P - 12; Initial; Certification only) Educational Leadership Program (P - 12; Initial; Masters) Educational Leadership Program (P - 12; Initial; PL6; Specialist) English Education Program (6 - 12; Initial; Baccalaureate)	A progress report is due September 1, 2013, describing plans to ensure diverse placements for Educational Leadership candidates.

	Unit Number	June 2013 Detailed Approval Recommendations	Additional Action Required
		English Education Program (6 - 12; Initial; M.A.T.)	
		ESOL Endorsement Program	
		ESOL Program (P - 12; Initial; M.A.T.)	
		Foreign Language Program (P - 12; Initial; Certification only)	
		Foreign Language Program (P - 12; Initial; Baccalaureate)	
		Foreign Language Program (P - 12; Initial; M.A.T.)	
		Health & Physical Education Program (P - 12; Initial; Baccalaureate)	
		History Education Program (6 - 12; Initial; Baccalaureate)	
		Mathematics Education Program (6 - 12; Initial; Baccalaureate)	
	Mathematics Education Program (6 - 12; Initial; M.A.T.)		
		Middle Grades Education Program (4 - 8; Initial; Baccalaureate)	
		Music Education Program (P - 12; Initial; Baccalaureate)	
	Physics Education Program (6 - 12; Initial; M.A.T.)		
	Reading Endorsement Program		
		Special Education General Curriculum Program (P - 12; Initial; Certification only)	
		Special Education General Curriculum Program (P - 12; Initial; Masters)	
		Special Education Preschool (Ages 3-5) Endorsement Program	
		Teacher Leader Endorsement Program	
_	2000	The Committee recommends granting the request to defer the Fall 2014	
5.	3090	GaPSC/CAEP Continuous Improvement Review to Spring 2015.	
6.	5070	The Committee recommends granting the request to defer the Fall 2014	
0.	3070	GaPSC/CAEP Continuous Improvement Review to Spring 2015.	

Chair Elkins called for approval of the Educator Preparation Committee report as presented by Chair Epps.

PSC ACTION: Approved

Abstention: Dr. Adrian Epps – Unit # 5780, Dr. Penny Elkins – Unit # 3090

B. Ethics and Professional Conduct -- Recommendations and Actions on Cases

Chair Pam Walker of the Educator Ethics Review Committee (EERC), gave a preliminary review of the Cases.

1. Ms. Walker reported that the Committee reviewed 51 *Probable Cause* cases during its June 13, 2013, meeting and brought the following recommendations on behalf of the Committee:

CASE	STANDARDS VIOLATED	EERC RECOMMENDATION
12-11-487	1, 10	NPC
12-12-621	1	Reprimand
12-12-622	10	Deny
12-12-623	1, 10	Reprimand
11-08-142	4,7,9,10 & DOE	Suspension - 2 years

CASE	STANDARDS	<u>EERC</u>
CHOL	<u>VIOLATED</u>	RECOMMENDATION
11-09-394	4,7,9,10 & DOE	Revoke
11-11-561	4,7,9,10 & DOE	Revoke
11-11-589	2,4,10	Revoke
12-02-837	4,10,11	Suspension - 2 years
12-02-838	4,10,11	Suspension - 2 years
12-02-854	1,2,10	Revoke
12-03-1031	7,10,11	Suspension - 2 years
12-03-942	1,2,10	Revoke
12-05-1261	4, 10	Suspension - 1 year
12-05-1270	4, 10	Suspension - 90 days
12-06-1330	1,2,10	Revoke
12-07-086	10, 11	Reprimand
12-07-167	1,2,10	Revoke
12-07-218	4,10,11	Suspension - 20 days
12-08-239	5,10	Suspension 1 year
12-09-357	2,10	Reprimand
12-09-363	2, 10	Suspension - 30 days
12-11-493	1, 4, 9, 10,O.C.G.A.	Suspension - 1 year
	§ 16-13-111	
12-11-539	2,10	Suspension - 1 year
12-12-582	1, 4, 9	Reprimand
12-12-584	1, 4,9	Reprimand
12-12-586	1, 4,9	Reprimand
12-12-614	1, 4, 9	Reprimand
12-12-617	1, 4, 9	Reprimand
13-01-635	2, 10	Suspension - 1 year
13-01-668	10	Reprimand
13-01-716	4, 10	NPC
13-02-739	2,10	Suspension - 20 days
13-02-747	4,10,11	Suspension - 2 yrs
13-02-753		Suspension - 20 days
13-02-815	1, 4, 9	NPC
13-03-831	8,10	Suspension - 90 days
13-03-835	7,10	Suspension - 20 days
13-03-847	2, 10	Suspension - 20 days
13-03-862	10	NPC
13-03-863	10	NPC
13-03-868	1,2,10	NPC
13-03-886	10	Suspension - 20 days
13-03-890	4,10,11	NPC

CASE	STANDARDS VIOLATED	EERC RECOMMENDATION
13-03-895	4,10	Suspension - 90 days
13-03-896	4,10	Suspension - 90 days
13-03-897	4,10	Suspension - 90 days
13-03-898	4,10	Suspension - 90 days
13-03-899	4, 10	Suspension - 90 days
13-03-900	4,10	Suspension - 90 days
13-04-1003	1,4,10	Revoke

2. Ms. Walker reported that the Educator Ethics Review Committee reviewed 2 *Petitions Issues* and brought the following recommendations on behalf of the Committee:

CASE	PREVIOUS SANCTION	EERC RECOMMENDATION
13-4-1001	Denial	Deny
13-4-1011	Denial	Deny

3. Ms. Walker reported that the Educator Ethics Review Committee reviewed 5 *Settlement Agreements* and brought the following recommendations on behalf of the Committee:

CASE	SANCTION	EERC RECOMMENDATION
12-5-1203	Voluntary Surrender	Accept
12-10-465	Suspension - 20 days	Accept
12-11-537	Reprimand	Accept
13-1-708	Suspension - 90 days	Accept
13-3-846	Suspension - 1 year	Accept

4. Ms. Walker reported that the Educator Ethics Review Committee reviewed 13 *Negotiated Settlement Agreements* and brought the following recommendations on behalf of the Committee:

CASE	NEGOTIATED SANCTION	EERC RECOMMENDATION
10-2-846	NPC	Accept
11-6-1272	Suspension - 1 year	Accept
11-7-35	Reprimand	Accept
11-8-263	Voluntary Surrender	Accept
11-11-614	Suspension - 90 days	Accept
11-12-684	Suspension - 10 days	Accept
12-3-994	Suspension - 120 days	Accept
12-4-1146	Reprimand	Accept
12-5-1196 Suspension - 10 days		Accept

CASE	NEGOTIATED SANCTION	EERC RECOMMENDATION
12-5-1231	Reprimand	Accept
12-8-245	Suspension - 3 years	Accept
12-10-411	Suspension - 161 days	Accept
12-10-443	Suspension - 1 year	Accept

5. OTHER BUSINESS

The Educator Ethics Review Committee recommended approval of the *Other Business Report* as follows:

CASE	PREVIOUS SANCTION
NCO 11-6-1223	Susp 2 years (Seeking retro credit)
12-10-452	Reopen case and grant a hearing
12-8-238	Expand investigation

6. The Educator Ethics Review Committee recommended approval of the *Preliminary Investigative Determination Report* consisting of 99 new complaints received during the months of May and June 2013.

7. **VOLUNTARY SURRENDER**

The Educator Ethics Review Committee recommended approval of the Voluntary Surrender listed below in which an Educator/Applicant voluntarily accepted a sanction of Revocation or Denial prior to the submission of an investigative case summary for a Probable Cause Determination.

CASE	STANDARDS VIOLATED	SANCTION	EERC RECOMMENDATION
12-8-238	3, 4, 10	Voluntary Surrender	Accept
13-3-918	2, 10	Voluntary Surrender	Accept
13-3-919	2, 10	Voluntary Surrender	Accept
13-5-1075	2, 3, 10	Voluntary Surrender	Accept

8. EXTENSIONS – PRELIMINARY INVESTIGATIVE DETERMINATIONS

The Educator Ethics Review Committee recommended approval of 46 Extensions - Preliminary Investigative Determinations consisting of the following:

13-6-1162	13-6-1168	13-6-1174	13-6-1181	13-6-1187	13-6-1193	13-6-1199	13-6-1205
13-6-1163	13-6-1169	13-6-1175	13-6-1182	13-6-1188	13-6-1194	13-6-1200	13-6-1206

13-6-1164	13-6-1170	13-6-1176	13-6-1183	13-6-1189	13-6-1195	13-6-1201	13-6-1207
13-6-1165	13-6-1171	13-6-1178	13-6-1184	13-6-1190	13-6-1196	13-6-1202	13-6-1208
13-6-1166	13-6-1172	13-6-1179	13-6-1185	13-6-1191	13-6-1197	13-6-1203	
13-6-1167	13-6-1173	13-6-1180	13-6-1186	13-6-1192	13-6-1198	13-6-1204	

9. EXTENSIONS - INVESTIGATIONS

The Educator Ethics Review Committee recommended granting an *Investigative Extension* to the following 243 cases:

WRITTEN COMPLAINT EXTENSIONS								
10-9-331	11-9-458	12-6-1290	12-8-228	12-11-507	12-12-594	13-1-696	13-3-833	
10-12-553	11-9-458	12-6-1301	12-8-238	12-11-510	12-12-595	13-1-704	13-3-838	
10-12-562	11-11-598	12-6-1305	12-8-243	12-11-514	12-12-597	13-1-719	13-3-840	
11-6-1192	11-11-600	12-6-1328	12-8-259	12-11-515	12-12-599	13-2-721	13-3-841	
11-6-1227	11-12-702	12-6-1329	12-8-260	12-11-516	12-12-600	13-2-723	13-3-842	
11-8-119	11-12-710	12-6-1330	12-8-261	12-11-518	12-12-603	13-2-725	13-3-845	
11-8-130	12-1-733	12-7-7	12-8-263	12-11-523	12-12-606	13-2-737	13-3-850	
11-8-200	12-1-764	12-7-12	12-8-264	12-11-525	12-12-607	13-2-746	13-3-851	
11-9-284	12-2-843	12-7-38	12-8-267	12-11-529	12-12-610	13-2-752	13-3-852	
11-9-298	12-2-885	12-7-48	12-8-269	12-11-530	12-12-613	13-2-753	13-3-853	
11-9-304	12-2-891	12-7-72	12-8-278	12-11-531	12-12-626	13-2-755	13-3-854	
11-9-337	12-2-894	12-7-71	12-8-294	12-11-538	13-1-633	13-2-756	13-3-859	
11-9-343	12-2-896	12-7-74	12-8-296	12-11-540	13-1-634	13-2-757	13-3-861	
11-9-355	12-2-901	12-7-75	12-8-299	12-11-541	13-1-637	13-2-759	13-3-865	
11-9-358	12-3-974	12-7-76	12-8-302	12-11-542	13-1-639	13-2-761	13-3-867	
11-9-359	12-3-978	12-7-77	12-8-304	12-11-545	13-1-640	13-2-771	13-3-869	
11-9-392	12-3-1026	12-7-79	12-9-336	12-11-547	13-1-642	13-2-772	13-3-870	
11-9-396	12-3-1032	12-7-81	12-9-346	12-11-548	13-1-643	13-2-773	13-3-872	
11-9-397	12-4-1120	12-7-89	12-9-358	12-11-552	13-1-646	13-2-774	13-3-878	
11-9-398	12-4-1133	12-7-96	12-10-413	12-11-554	13-1-648	13-2-776	13-3-880	
11-9-399	12-4-1137	12-7-98	12-10-419	12-11-555	13-1-650	13-2-778	13-3-881	
11-9-401	12-4-1140	12-7-111	12-10-430	12-12-561	13-1-653	13-2-780	13-3-891	
11-9-402	12-4-1141	12-7-112	12-10-434	12-12-565	13-1-655	13-2-784	13-3-894	
11-9-418	12-4-1150	12-7-121	12-10-441	12-12-567	13-1-658	13-2-786	13-3-901	
11-9-419	12-4-1159	12-7-129	12-10-444	12-12-570	13-1-663	13-2-787	13-3-902	
11-9-420	12-5-1241	12-7-131	12-10-446	12-12-573	13-1-665	13-2-788	13-3-904	
11-9-421	12-5-1246	12-7-153	12-10-477	12-12-583	13-1-670	13-2-789		
11-9-424	12-5-1251	12-7-155	12-10-480	12-12-590	13-1-679	13-2-801		
11-9-455	12-5-1259	12-7-207	12-10-482	12-12-591	13-1-689	13-2-802		
11-9-456	12-5-1266	12-7-211	12-11-487	12-12-592	13-1-691	13-3-825		
11-9-457	12-5-1280	12-8-227	12-11-505	12-12-593	13-1-695	13-3-832		

10. APPLICATIONS FOR CERTIFICATION REPORT

The Educator Ethics Review Committee recommended to approve a no probable cause determination on 13

cases reflected on the Applications for Certification Report.

11. STUDENT LOAN SUSPENSION / REINSTATEMENTS

The Commission reviewed the Student Finance Commission Report, which indicated that there was 1 certificate that had been *reinstated* because restitution is now being made on that student loan.

12. FINAL DECISIONS BY OPERATION OF LAW

The Committee reviewed the report, which advised of 7 cases now closed without an appeal for a hearing before an Administrative Law Judge. The report also advised the Committee that there were 2 cases closed without an appeal for a judicial review. There wer 3 Final Decisions rendered by An Administrative Law Judge (ALJ) from the Office of State Administrative Hearings (OSAH).

Chair Elkins called for approval of the Educator Ethics Review Committee report as presented by Pam Walker excluding case # 12-11-503, 12-11-524, 11-11-603.

MOTION: (Dr. Adrian Epps / Bettina Tate) To accept the Educator Ethics Review Committee Report as presented by Pam Walker.

PSC ACTION: Approved

Abstention: Kami Luigs – 11-09-394, 11-08-142, 11-11-561, 13-4-1014, 13-5-1032 and 13-5-1036

VIII. <u>ADJOURNMENT</u>

Chair Dr. Elkins called for the meeting to be adjourned at 1:15 pm.

PSC ACTION: Approved