#### **MINUTES**

# PROFESSIONAL STANDARDS COMMISSION 200 Piedmont Avenue, SE Atlanta, Georgia

January 10, 2019

The Georgia Professional Standards Commission (PSC) met on Thursday, January 10, 2019.

## **Members Present**

Danielle BruceDr. Isiah Hill, JrTeri SchneiderLauren EckmanScott HollowellBeth TownsendBarbara EllingsonScott JustusChristy Van MeterChris ErwinKamila LuigsDr. Martha VennLeon Grant, IIIDr. Jacqueline McDowellKatrina Young

Rodney Green Amanda Miliner

### **Members Absent**

Diane McClearen

## I. WORK SESSION

- Executive Secretary's Report a) Kelly announced that he had a meeting with Governor Elect Kemp and several conversations with members of his transition team to discuss his replacement. They said that they would be ready to provide a recommendation to our Commission in the next two weeks. They will work with Chair Kami Luigs. Georgia code states that it is the responsibility of the commission to appoint the Executive Secretary. b) Kelly announced that Katrina Young would be sworn in as member of the school board tonight for the 4<sup>th</sup> time. He also announced that this would be the last meeting for Rebecca Mick, Attorney, Georgia Office of State Administrative Hearings. c) In February, rule amendments will be previewed for March initiation that change the name of Early Childhood Education (P-5) to Elementary Education (P-5). This request came from our program providers to alleviate confusion. Programs for young children are commonly named Elementary Education in other states. This will eliminate confusion regarding which EdTPA Handbook candidates should select. Also, USDOE uses the term Elementary Education for Georgia's P-5 field.
- Penney McRoy presented the rules for initiation. Windy Fortenberry was present to address any questions that Commissioners had regarding certification rules. The Commissioners were asked to initiate rules that were previewed during the December 13<sup>th</sup> work session. These rules will be scheduled to become effective April 15, 2019. There are six (6) Certification Rules, as follows:
  - 505-2-.02 CLASSIFICATION It is proposed that GaPSC Rule 505-2-.02 CLASSIFICATION, dated April 15, 2018, be AMENDED to clarify the number of titles addressed in this rule.
  - 505-2-.04 INDUCTION CERTIFICATE It is proposed that GaPSC Rule 505-2-.04, dated April 15, 2018, be AMENDED to clarify the pathways that may be extended beyond the three-year validity period, and the pathways that may add Supplemental Induction certificate fields.
  - 505-2-.10 PERMIT It is proposed that GaPSC Rule 505-2-.10 PERMIT, dated October 15, 2018, be AMENDED to update the requirements for converting a Permit to an Induction or Professional Certificate.

505-2-.14 ENDORSEMENTS - It is proposed that GaPSC Rule 505-2-.14, dated April 15, 2015, be AMENDED to clarify that Supplemental Induction certificates in an endorsement field can only be added to an Induction Pathway 1, 2, or 3 certificate.

505-2-.26 CERTIFICATION AND LICENSURE ASSESSMENTS - It is proposed that GaPSC Rule 505-2-.26 CERTIFICATION AND LICENSURE ASSESSMENTS, dated October 15, 2018, be AMENDED to update information on obtaining duplicate test score reports, removing Highly Qualified language, and updating with ESSA In-field information.

505-2-.106 ACADEMIC CONTENT CONCENTRATIONS - It is proposed that GaPSC Rule 505-2-.106 ACADEMIC CONTENT CONCENTRATIONS dated July 1, 2014, be AMEDED to remove references to Highly Qualified (HiQ) language.

- Bobbi Ford presented a PowerPoint presentation on Positive Behavior Interventions & Supports
  Endorsement. Justin Hill, DOE, Jason Bryars, DOE, Ron Sumowski, Georgia Southern, and Kymberly
  Harris, Georgia Southern were on this task force and were present to answer questions that the
  Commissioners had.
- Enjolia Farrington presented a PowerPoint presentation the Urban Education Endorsement. Both Enjolia and Penney McRoy answered questions regarding the task force and this endorsement. Commissioners expressed concerns about possible misperceptions due to the use of the terms, urban and metropolitan, and suggested staff take steps to ensure program providers and educators know that the endorsement program can be valuable to educators in any setting. Staff indicated they will clarify the intent of both terms in the guidance document being developed to support the new rule.
- Chair Report Kami thanked Kelly for his service and invited all Commissioners to come to the front of the room for a group photo.

## II. CALL TO ORDER

Chair Luigs called the meeting to order at 12:21 p.m. and led the Pledge of Allegiance to the U.S. flag and a moment of silence.

## III. ADOPTION OF AGENDA

Chair Luigs called for approval of the agenda.

**MOTION:** (Lauren Eckman / Terri Schneider) To approve the agenda.

**PSC ACTION:** Approved

## IV. APPROVAL OF MINUTES

Chair Luigs called for approval of the minutes from the December 13, 2018, Commission meeting.

**PSC ACTION:** Approved

## V. VISITORS

Chair Luigs welcomed the visitors.

- Leonard Williams, Professional Association of Georgia Educators
- Rob Sumowski, Georgia College and State University
- Justin Hill, Georgia Department of Education
- Kymberly Harris, Georgia Southern
- Jason W. Byars, Georgia Department of Education
- Don Splinter, Georgia Association of Educational Leaders (GAEL)
- Tayia Donald, Georgia Association of Educators (GAE)
- Deja Velasquez, Office of Planning & Budget

## VI. <u>EMPLOYEE SERVICE AWARD</u>

Chair Luigs presented Jackson Alley with his 10Year Service Award and thanked him for his service and Kelly Henson also thanked him for his service and read the following:

Jackson Alley joined the PSC in 2006 as an intern supporting Title IIA, and became a full time employee of the PSC in January, 2009. As a member of the IT staff, he simplified and enhanced many aspects of the "HiQ" No Child Left Behind compliance system and was closely involved in the design of tools and reports regarding the equitable distribution of teachers. Since 2013, Jackson has led the development and operation of the Traditional Program Management System, which provides a wealth of data that supports program approval, Pre-service certification, and program-completion certification transactions. Jackson works closely with the Georgia Department of Education's Title II, Part A program staff supporting Georgia's compliance with the "Every Student Succeeds Act." He also works closely with the Governor's Office of Student Achievement in the ongoing improvement of the GAAWARDS longitudinal data warehouse. Jackson uses his deep understanding of the PSC's data assets and business rules to improve our Agency's operations. In acknowledgement of his great work, Jackson was promoted to "Research Analyst 3" last month.

Chair Luigs, Rodney Green, Dr. Marti Venn, Lauren Eckman (Executive Committee Members) presented Kelly Henson with his picture which was signed by the Commissioners.

## VII. COMMITTEE REPORTS

#### A. Ethics and Professional Conduct -- Recommendations and Actions on Cases

Chair Scott Justus of the Educator Ethics Review Committee (EERC), gave a preliminary review of the Cases.

1. Chair Justus reported that the Committee reviewed 52 *Probable Cause* cases during January 10, 2019, meeting and brought the following recommendations on behalf of the committee:

CASE	STANDARDS VIOLATED	RECOMMENDATION
18-7-67	1,5a7	Reprimand
18-7-76	5a2, 5a7	Reprimand
18-9-392	1, 5a7	Reprimand
18-9-447	1,4	Reprimand

CASE	STANDARDS VIOLATED	RECOMMENDATION	
18-10-486	1, 5a7	Reprimand	
18-10-487	1, 5a7	Deny	
18-10-494	1, 5a7	Reprimand	
18-10-526	1	NPC	
18-10-569	1	NPC	
18-11-667	1	NPC	
18-11-718	1,4	Reprimand	
16-8-152	10 (old COE)	NPC	
17-11-725	1,4,5a7,9,10	NPC	
17-12-833	1, 5a7	Revoke	
17-12-842	4, 5a7,9 (2017)	Revoke	
18-1-961	1, 5a2, 5a7, 9	Revoke	
18-4-1298	2, 9	Suspension 10 days	
18-6-1649	1,4, 8, 9	Suspension 20 days	
18-7-62	4,7,9,10	NPC	
18-8-124	9, 10	Suspension 20 days	
18-8-227	2, 9	NPC	
18-8-264	1,8,9	Suspension 1 year	
18-8-286	9	Suspension 90 days	
18-9-295	5a7, 1, 9	NPC	
18-9-333	4, 9	Reprimand	
18-9-350	5a7, 2, 9	Suspension 1 year	
18-9-364	2, 9	Suspension 1 year	
18-9-400	1,4, 5a7,8,9	Suspension 20 days	
18-9-404	1, 4, 5a7, 8,9	Suspension 20 days	
18-9-444	4, 5a2, 5a7,8	Suspension 20 days	
18-10-457	4, 10	Suspension 90 days	
18-10-463	4, 7, 9, 10	Suspension 20 days	
18-10-464	4, 8	Suspension 20 days	
18-10-465	4, 9	Suspension 5 days	
18-10-471	2, 9	Suspension 10 days	
18-10-472	2, 9	Suspension 10 days	
18-10-475	9	Reprimand	
18-10-477	3, 9	Suspension 1 year	
18-10-478	8,9	Suspension 90 days	
18-10-484	5a7,1,4,8,9	Suspension 20 days	
18-10-506	2,9	Suspension 1 year	
18-10-507	1, 9, 5a7	NPC	
18-10-554	4,9	Suspension 20 days	
18-10-555	2, 9	Suspension 5 days	
18-10-571	5a7, 2,4,9	Suspension 2 years	
18-10-610	2, 9	Suspension 30 days	
18-11-619	4, 9	Suspension 20 days	
18-11-640	9	Suspension 90 days	
18-11-642	2, 9	NPC	

CASE	STANDARDS VIOLATED	RECOMMENDATION
18-11-699	3, 4, 9	Suspension 1 year
18-11-707	5a7, 1,4,8,9	Revoke
18-11-708	9	Suspension 5 days

2. Chair Justus reported that the Educator Ethics Review Committee reviewed 1 *Petitions Issue* and brought the following recommendation on behalf of the Committee:

CASE	PREVIOUS ANCTION	EERC RECOMMENDATION
18-3-1156	Revocation	Deny

3. Chair Justus reported that the Educator Ethics Review Committee reviewed 13 *Settlement Agreements* and brought the following recommendations on behalf of the Committee:

CASE	SANCTION	
16-4-1211	Reprimand	
18-3-1211	Suspension 20 days	
18-5-1469	Suspension 20 days	
18-6-1742	Suspension 20 days	
18-8-193	Reprimand	
18-8-195	Reprimand	
18-9-383	Reprimand	
18-9-321	Suspension 1 year	
18-9-379	Reprimand	
18-9-413	Reprimand	
18-10-481	Reprimand	
18-10-527	Reprimand	
18-11-706	Suspension 20 days	

4. Chair Justus reported that the Educator Ethics Review Committee reviewed 25 *Negotiated Settlement Agreements* and brought the following recommendations on behalf of the Committee:

CASE	NEGOTIATED SANCTION	EERC RECOMMENDATION
16-1-836	Suspension 10 days	Accept
17-5-1387	Warning	Accept
17-6-1595	Suspension 30 days	Accept
17-6-1671	NPC	Accept
17-7-55	Suspension 15 days	Accept
17-7-56	Suspension 20 days	Accept
17-7-114	NPC	Accept
17-8-181	Suspension 30 days	Accept
17-8-212	NPC	Accept

CASE	NEGOTIATED SANCTION	EERC RECOMMENDATION
17-8-227	Warning	Accept
17-9-375	Suspension 14 days	Accept
17-10-537	Suspension 20 days	Accept
17-11-648	Suspension 45 days	Accept
17-12-771	Warning	Accept
17-12-857	Suspension 20 days	Accept
18-1-892	Suspension 90 days	Accept
18-2-1016	Suspension 60 days	Accept
18-2-1022	Reprimand	Accept
18-3-1186	Suspension 30 days	Accept
18-3-1244	Reprimand	Accept
18-3-1272	Grant	Accept
18-5-1455	Reprimand	Accept
18-6-1673	Suspension 3 days	Accept
18-6-1738	NPC	Accept
18-8-205	Reprimand	Accept

# 5. OTHER BUSINESS

The Educator Ethics Review Committee recommended approval of the *Other Business Report* as follows:

CASE	<u>FINDINGS</u>		EERC RECOMMENDATION
15-11-619	Revocation	Suspension 45 days	Accept
17-8-305	Deny	Reprimand	Accept
18-9-451	Failed to provide documents		Hold New Application
18-9-452	Failed to provide documents		Hold New Application
18-10-502	Failure to respond		Hold New Application

6. The Educator Ethics Review Committee recommended approval of the *Preliminary Investigative Determination Report* consisting of 4 new complaints received during the months of December 2018 and January 2019.

# 7. EXTENSIONS – PRELIMINARY INVESTIGATIVE DETERMINATIONS

The Educator Ethics Review Committee recommended approval of the 45 *Extensions - Preliminary Investigative Determinations* consisting of the following:

19-1-799	19-1-805	19-1-810	19-1-816	19-1-822	19-1-829	19-1-835	19-1-857
19-1-800	19-1-805	19-1-811	19-1-817	19-1-823	19-1-830	19-1-836	19-1-858
19-1-801	19-1-806	19-1-812	19-1-818	19-1-824	19-1-831	19-1-837	19-1-859
19-1-802	19-1-807	19-1-813	19-1-819	19-1-825	19-1-832	19-1-838	
19-1-803	19-1-808	19-1-814	19-1-820	19-1-826	19-1-833	19-1-839	
19-1-804	19-1-809	19-1-815	19-1-821	19-1-827	19-1-834	19-1-856	

# 8. EXTENSIONS - INVESTIGATIONS

The Educator Ethics Review Committee recommended granting an *Investigative Extension* to the following 281 cases:

WRITTEN COMPLAINT EXTENSIONS							
15-5-982	18-3-1257	18-5-1582	18-7-100	18-8-250	18-9-416	18-10-504	18-10-563
15-5-1003	18-3-1260	18-5-1584	18-7-101	18-8-251	18-9-418	18-10-505	18-10-564
15-6-1129	18-3-1266	18-5-1591	18-7-103	18-8-252	18-9-420	18-10-510	18-10-566
15-6-1203	18-3-1270	18-6-1608	18-7-105	18-8-257	18-9-422	18-10-511	18-10-567
15-7-18	18-4-1285	18-6-1639	18-7-115	18-8-258	18-9-423	18-10-512	18-10-570
15-11-599	18-4-1333	18-6-1666	18-7-119	18-8-260	18-9-424	18-10-513	18-10-573
16-2-919	18-4-1339	18-6-1672	18-8-136	18-8-271	18-9-425	18-10-514	18-10-575
17-7-130	18-4-1368	18-6-1675	18-8-137	18-8-284	18-9-427	18-10-515	18-10-579
17-8-168	18-4-1381	18-6-1678	18-8-138	18-8-285	18-9-428	18-10-516	18-10-580
17-8-175	18-4-1382	18-6-1688	18-8-140	18-9-297	18-9-429	18-10-518	18-10-583
17-8-214	18-4-1393	18-6-1699	18-8-141	18-9-332	18-9-432	18-10-519	18-10-584
17-8-221	18-4-1394	18-6-1721	18-8-144	18-9-336	18-9-434	18-10-520	18-10-585
17-8-280	18-4-1398	18-6-1739	18-8-146	18-9-339	18-9-437	18-10-521	18-10-586
17-8-307	18-4-1400	18-6-1752	18-8-148	18-9-342	18-9-438	18-10-522	18-10-587
17-11-623	18-4-1405	18-6-1753	18-8-152	18-9-345	18-9-439	18-10-524	18-10-589
17-12-749	18-4-1406	18-6-1758	18-8-153	18-9-368	18-9-440	18-10-525	18-10-590
17-12-757	18-4-1408	18-7-11	18-8-154	18-9-369	18-9-442	18-10-528	18-10-591
17-12-772	18-4-1409	18-7-34	18-8-160	18-9-371	18-9-443	18-10-529	18-10-592
17-12-775	18-4-1410	18-7-37	18-8-162	18-9-374	18-9-445	18-10-530	18-10-593
17-12-861	18-4-1412	18-7-41	18-8-164	18-9-376	18-9-449	18-10-531	18-10-595
18-1-969	18-4-1413	18-7-42	18-8-166	18-9-377	18-9-450	18-10-532	18-10-596
18-2-977	18-4-1416	18-7-43	18-8-170	18-9-380	18-9-453	18-10-533	18-10-597
18-2-979	18-4-1417	18-7-44	18-8-171	18-9-382	18-9-454	18-10-534	18-10-599
18-2-988	18-4-1420	18-7-45	18-8-172	18-9-385	18-10-461	18-10-535	18-10-600
18-2-1028	18-4-1422	18-7-46	18-8-179	18-9-387	18-10-466	18-10-536	18-10-603
18-2-1079	18-5-1442	18-7-47	18-8-188	18-9-388	18-10-469	18-10-537	18-10-605
18-2-1089	18-5-1452	18-7-50	18-8-190	18-9-389	18-10-473	18-10-538	18-10-609
18-2-1109	18-5-1470	18-7-66	18-8-191	18-9-393	18-10-483	18-10-541	18-10-611
18-3-1116	18-5-1471	18-7-71	18-8-198	18-9-394	18-10-485	18-10-543	18-10-614
18-3-1140	18-5-1501	18-7-73	18-8-199	18-9-395	18-10-488	18-10-544	
18-3-1180	18-5-1512	18-7-78	18-8-200	18-9-398	18-10-489	18-10-546	
18-3-1215	18-5-1534	18-7-79	18-8-203	18-9-401	18-10-490	18-10-547	
18-3-1220	18-5-1538	18-7-94	18-8-204	18-9-407	18-10-491	18-10-548	
18-3-1253	18-5-1554	18-7-96	18-8-207	18-9-408	18-10-493	18-10-550	
18-3-1254	18-5-1573	18-7-98	18-8-226	18-9-412	18-10-500	18-10-552	
18-3-1256	18-5-1575	18-7-99	18-8-245	18-9-415	18-10-503	18-10-560	

9. <u>APPLICATIONS FOR CERTIFICATION REPORT</u>
The Educator Ethics Review Committee recommended to approve a no probable cause determination on 13 cases reflected on the Applications for Certification Report.

## 10. FINAL DECISIONS BY OPERATION OF LAW

The Commission reviewed the report, which advised of 22 cases now closed without an appeal for a hearing before an Administrative Law Judge. The report also advised that there were 7 cases closed without an appeal for a review hearing before the Commission.

## 11. FINAL DECISIONS RENDERED BY AN OPERATION OF LAW

The Commission reviewed the *Final Decision* below and voted to recommend the following action.

CASE	ORIGINAL SANCTION	ALJ SANCTION	EERC RECOMMENDATION
17-9-352	Suspension 20 days	Suspension 20 days	Accept
18-3-1208	Suspension 90 days	NPC	Accept

Chair Luigs called for approval of the Educator Ethics Review Committee Report as presented by Chair Scott Justus excluding case 18-9-364 and 17-11-725,.

**PSC ACTION**: Approved

Abstentions: Leon Grant – 18-12-757, 18-12-758, 17-8-212, Kami Luigs – 18-11-732, 17-6-1671, 18-6-1738, Rodney Green – 18-6-1649, Scott Hollowell – 18-12-775, 16-8-152, Christy Van Meter – 18-12-768, 17-12-771, 18-3-1186, Teri Schneider – 18-12-761, 18-12-762, 18-12-769, 17-7-114, 17-10-537, 17-12-857, 18-9-364, 17-11-725

## Probable Cause Case # 18-9-364

MOTION: (Scott Justus / Lauren Eckman) To accept the EERC's recommendation of a No Probable Cause.

**PSC ACTION**: Approved

## Probable Cause Case # 17-11-725

MOTION: (Scott Justus / Lauren Eckman) To accept the EERC's recommendation of a 1 Year Suspension.

**PSC ACTION**: Approved

Opposed: Scott Justus, Chris Erwin

Abstention: Teri Schneider

## **B.** Educator Preparation Standing Committee

Committee Chair, Dr. Marti Venn, presented the report of the Educator Preparation Standing Committee.

	EPP	January 2019 Detailed Approval Recommendations
1.	Metropolitan RESA	The Committee considered the Fall 2018 Site Visitors' Report and the Rejoinder submitted on November 7, 2018. The Committee recommends Continuing Approval of the Educator Preparation Provider and the following Educator Preparation Programs.  • Alternative Preparation for Educational Leadership

	EPP	January 2019 Detailed Approval Recommendations
		Tier I  Georgia Teacher Academy for Preparation and Pedagogy – GaTAPP (Certification-only)  ESOL Endorsement Gifted In-Field Endorsement K- 5 Math Endorsement K- 5 Science Endorsement Reading Endorsement Teacher Leader Endorsement Teacher Leader Endorsement The Committee also considered the Fall 2018 Site Visitors' Report and Rejoinder submitted on November 7, 2018. The Committee recommends Developmental Approval of the Student Support Team Coordinator Endorsement.  The Committee recommends the submission of a Progress Report due September 9, 2019, addressing all Areas for Improvement cited during the Fall 2018 Continuing Approval Review.
2.	DeKalb County Schools	The Committee recommends the Progress Report submitted September 27, 2018, is satisfactory in addressing the following Areas for Improvement resulting from the Fall 2017 Continuing Approval Review.  Standard 1 (component 1) Standard 1 (component 2) Standard 3 (component 5) for the Gifted Endorsement Standard 3 (component 6) for the Gifted and ESOL Endorsements Standard 4 (component 4) Standard 5 (component 5)  The Committee recommends the Areas for Improvement be removed. The Committee also recommends reclassifying Standard 4 from Not Met to Met.  Additionally, the Committee recommends that while the Progress Report submitted September 27, 2018, indicates incremental progress has been made in addressing the Areas

	ЕРР	January 2019 Detailed Approval Recommendations
		for Improvement resulting from the Fall 2017 Continuing Approval Review, the following Areas for Improvement remain.
		<ul> <li>Standard 1 (component 1) for the Gifted Endorsement</li> <li>Standard 4 (component 1)</li> <li>Standard 4 (component 3)</li> <li>Standard 5 (component 1)</li> <li>Standard 5 (component 2)</li> <li>Standard 5 (component 4)</li> </ul>
		Lastly, the Committee recommends the submission of a Progress Report October 7, 2019, addressing all remaining Areas for Improvement cited during the Fall 2017 Continuing Approval Review.
3.	North Georgia RESA	Approval Review.  The Committee recommends the Progress Report submitted September 27, 2018, is satisfactory in addressing Standard 5 for the Educator Preparation Provider. The Committee recommends changing Standard 5 from Not Met to Met.  The Committee also recommends the Progress Report submitted September 27, 2018, is satisfactory in addressing the Areas for Improvement for Standard 4 (component 3), Standard 5 (component 1), and Standard 5 (component 3), resulting from the Fall 2017 Continuing Approval Review. The Committee recommends the Areas for Improvement be removed.  Additionally, The Committee recommends that while the Progress Report submitted September 27, 2018, indicates incremental progress has been made in addressing the remaining Areas for Improvement resulting from the Fall 2017 Continuing Approval Review, the Areas for Improvement for Standard 5 (component 4) and Standard 4 (component 1) remain.  The Committee recommends that while the Progress Report submitted September 27, 2018, indicates incremental progress has been made in addressing the remaining Areas for Improvement resulting from the Fall 2017 Continuing Approval Review, the Area for Improvement for Standard 5 (component 2) for GaTAPP remains.

	EPP	January 2019 Detailed Approval Recommendations
		Lastly, the Committee recommends the submission of a Progress Report October 7, 2019, addressing all remaining Areas for Improvement cited during the Fall 2017 Continuing Approval Review.
4.	Wesleyan College	The Committee recommends granting the request for the one-year deferral of the Fall 2019 Continuing Approval Review, and recommends the Continuing Approval Review take place Fall 2020.

Chair Luigs called for approval of the Educator Preparation / Certification Report as presented by Chair Dr. Marti Venn.

**PSC ACTION**: Approved

Abstention: Lauren Eckman – Wesleyan College

### VIII. RULES

Penney McRoy, Director of Educator Preparation, presented the rules for initiation in the work session. She asked if anyone had questions and then presented the motion.

**MOTION:** (Rodney Green / Scott Justus) To (1) amend the current rules in Chapter 505-2- Certification, effective April 15, 2019, as follows: 505-2-.02, 505-2-.04, 505-2-.10, 505-2-.14, 505-2-.26, and 505-2-.106. **PSC ACTION:** Approved

## IX. ADJOURNMENT

Chair Luigs announced that our next meeting will be held on Thursday, February 14<sup>th</sup>, at 200 Piedmont Avenue, 4<sup>th</sup> Floor Boardroom, Atlanta, Georgia. The Educator Ethics Review Committee will meet at 9:30 am and the Educator Preparation/Certification Standing Committee will meet at 9:00 am. Chair Luigs called for the meeting to be adjourned at 1:05 pm.

**PSC ACTION:** Approved