MINUTES

PROFESSIONAL STANDARDS COMMISSION DHR Board Room Two Peachtree Street Atlanta, Georgia 30303-3141 August 14, 2003

The Georgia Professional Standards Commission (PSC) met on Thursday, August 14, 2003, at 9 a.m.

Members Present

Amy Denty Angela Finn Terri DeLoach Gwenda Johnson Gary Bechtel

Sue Sehgal Dottie McClain Maria Miller Bo Slack Carolyn Lee Hart Tony Natson Janet Scott Gary Walker Dr. Craig Smith Bert Wagnon

Members Absent

Mary Gomez

I. <u>CALL TO ORDER</u>

Chair Denty called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance to the U.S. flag and a moment of silence.

II. <u>RECOGNITION OF NEW COMMISSIONERS</u>

Chair Denty recognized the new commissioners and they were given the opportunity to introduce themselves.

Gary Bechtel	Dr. Craig Smith
Carolyn Lee Hart	Bert Wagnon
Eugene "Bo" Slack	

III. <u>RECOGNITION OF VISITORS</u>

Chair Denty recognized the visitors and the new commissioners introduced themselves.

- Margaret Elliott, Professional Association of Georgia
 Educators
- Mike McGonigle, Georgia Association of Educators
 (GAE)
- Edie Belton, Professional Association of Georgia
 Educators
- Leland M. Malchow, Attorney
- Alan S. Lowe, Attorney
- Mary Thompson

- Linda Fleming
- Linda Kea
- Deborah Cox
- Christopher Ramig, Attorney
- Timothy Lewis
- Nikki DeLoach
- Dottie Pettes
- Dale Clark, BOE/Superintendent
- John Hooper, GSSA

IV. ADOPTION OF AGENDA

Chair Denty called for approval of the agenda.

MOTION: (DeLoach / Sehgal) To approve agenda. **PSC ACTION:** Approved

V. <u>APPROVAL OF MINUTES</u>

Chair Denty called for approval of the minutes from the July 10, 2003, Commission meeting.

MOTION: (Sehgal / DeLoach) To approve the minutes. **PSC ACTION**: Approved

VI. <u>COMMITTEE REPORTS</u>

A. Ethics and Professional Conduct --Recommendations and Actions on Cases

Commissioner Janet Scott of the Educator Ethics Review Committee (EERC), gave a preliminary review of the Cases.

 Ms. Scott reported that the Committee reviewed 50 *Probable Cause* cases during its August 13, 2003, meeting. Sue Sehgal asked for clarification on case #37. Gary Walker recommended deleting the Code of Ethics Standard, Abuse of Students, from case # 42, 44 and 46. All commissioners were in agreement. The following recommendations were brought on behalf of the Committee excluding case # 16, 20, 21 and 22:

PC	Case	STANDARD(S)	EERC
#	Number		Recommendation
1	03-03-1830	Criminal Acts Professional Conduct	Extend Probable Cause Determination for Additional Thirty (30) Days
2	03-04-1975	Criminal Acts Professional Conduct	Extend Probable Cause Determination for Additional Thirty (30) Days
3	03-05-2133	Criminal Acts Professional Conduct	Reprimand
4	03-05-2137	Criminal Acts Professional Conduct	Revocation
5	03-05-2158 Applicant	Criminal Acts Professional Conduct Action Taken in Another State	Denial
6	03-05-2171 Applicant	Criminal Acts Professional Conduct	No Probable Cause
7	03-05-2204 Applicant	Criminal Acts Misrepresentation or Falsification Failure to Make a Required Report	Warning

PC	Case	STANDARD(S)	EERC
#	Number		Recommendation
8	03-06-2362 Applicant	Criminal Acts Professional Conduct	Denial
9	03-06-2381 Applicant	Criminal Acts Professional Conduct	Warning
10	03-05-2141	Abuse of Students Professional Conduct	Suspension for Six Months
11	03-05-2187	Abuse of Students Professional Conduct	Revocation
12	03-05-2202	Abuse of Students Professional Conduct	Suspension for Three Months
13	03-06-2263	Alcohol or Drugs Abuse of Students Professional Conduct	Revocation
14	03-04-2025	Misrepresentation or Falsification Public Funds and Property Improper Remuneration	Suspension for Two Years
15	03-05-2138	Misrepresentation or Falsification Professional Conduct	Reprimand
16	03-05-2150	Misrepresentation or Falsification Professional Conduct	Suspension for Three Months
17	03-05-2156	Misrepresentation or Falsification Professional Conduct	Warning
18	03-05-2157	Misrepresentation or Falsification Professional Conduct	Warning
19	03-05-2174	Misrepresentation or Falsification Professional Conduct	Suspension for Three Months
20	03-05-2181	Misrepresentation or Falsification Professional Conduct	Suspension for One Month
21	03-06-2212	Misrepresentation or Falsification Professional Conduct	Suspension for Six Months
22	03-06-2215	Misrepresentation or Falsification Professional Conduct	Suspension for One Month
23	03-06-2266	Misrepresentation or Falsification Professional Conduct	Suspension for Two Years
24	03-04-1997	Public Funds and Property Professional Conduct	Extend Probable Cause Determination until October 9, 2003
25	03-04-1998	Public Funds and Property Professional Conduct Improper Remunerative Conduct	Extend Probable Cause Determination until October 9, 2003
26	03-04-2064	Public Funds and Property Professional Conduct	Suspension for One Month
27	03-05-2144	Public Funds and Property Misrepresentation or Falsification Professional Conduct	Revocation

PC	Case	STANDARD(S)	EERC	
#	Number		Recommendation	
28	03-05-2168	Public Funds and Property Professional Conduct	Suspension for One Year	
29	03-06-2207	Public Funds and Property	No Probable Cause	
30	03-06-2208	Public Funds and Property	Warning	
31	03-06-2241	Public Funds and Property Professional Conduct	No Probable Cause	
32	03-06-2242	Public Funds and Property Professional Conduct	No Probable Cause	
33	03-05-2149	Abandonment of Contract	Suspension for Six Months	
34	03-04-1945	Failure to Make a Required Report Misrepresentation or Falsification	Warning	
35	03-06-2281	Failure to Make a Required Report Misrepresentation or Falsification	Reprimand	
36	03-06-2274	Failure to Make a Required Report Misrepresentation or Falsification	Warning	
37	03-06-2278	Failure to Make a Required Report Misrepresentation or Falsification Criminal Acts	Extend Probable Cause Determination until October 9, 2003 Letter of Intent	
38	03-04-2063	Professional Conduct	Reprimand	
39	03-05-2125	Professional Conduct	No Probable Cause	
40	03-05-2126	Professional Conduct	No Probable Cause	
41	03-05-2134	Professional Conduct	No Probable Cause	
42	03-05-2178	Professional Conduct Abuse of Students	Reprimand	
43	03-05-2203	Professional Conduct Abuse of Students	Reprimand	
44	03-06-2206	Professional Conduct Abuse of Students	Reprimand	
45	03-06-2211	Professional Conduct Abuse of Students	Reprimand	
46	03-06-2265	Professional Conduct Abuse of Students	Reprimand	
47	03-6-2359	Professional Conduct Action Pending in Another State	Suspension for One Month	
48	03-6-2327	Misrepresentation or Falsification	No Probable Cause	

PC	Case	STANDARD(S)	EERC
#	Number		Recommendation
49	03-6-2322	Failure to Make a Required Report Misrepresentation or Falsification	Warning
50	03-6-2316	Failure to Make a Required Report Misrepresentation or Falsification	Warning

PSC ACTION: Approved

Case # 16

MOTION: To accept the EERC recommendation of suspension for three months. <u>PSC ACTION</u>: Approved

Case # 20

MOTION: To accept the EERC recommendation of suspension for one month. <u>PSC ACTION</u>: Approved Opposed: Bert Wagnon

Case # 21

MOTION: To accept the EERC recommendation of suspension for six months. <u>PSC ACTION</u>: Approved Opposed: Bert Wagnon, Angela Finn, Carolyn Hart

Case # 22

MOTION: Following a lengthy discussion, the full Commission decided to accept the EERC recommendation of suspension for one month.

PSC ACTION: Approved

Opposed: Bert Wagnon, Angela Finn, Carolyn Hart, Tony Natson, Gwenda Johnson, Craig Smith, Bo Slack

2. Ms Scott reported that the Educator Ethics Review Committee reviewed 2 *Initial Decisions* and brought the following recommendations on behalf of the Committee:

Case Number	Ethical Violation	ALJ Initial Decision	EERC Recomm.
01-12-1110	Abandonment of Contract	No Probable Cause	Accept
02-07-350	Professional Conduct	Warning	Accept

PSC ACTION: Approved

3. Ms. Scott reported that the Educator Ethics Review Committee reviewed 2 *Petitions-Certificate Issues* and brought the following recommendations on behalf of the Committee:

Case Number	Educator	Nature of Petition	Previous Decision (Violation)	EERC Recomm.
02-8-365	Deborah Clayton	Rule Waiver	Denial – March 13, 2003 Criminal Acts; Professional Conduct	Grant
99-7-22	Robert Brown	Rule Waiver	Revocation - March 26, 2001 Misrepresentation or Falsification: Professional Qualifications	Deny

<u>PSC ACTION:</u> Approved

4. Ms. Scott reported that the Educator Ethics Review Committee reviewed 24 *Settlement Agreements* and brought the following recommendations on behalf of the Committee:

Case Number	Sanction	Violation	EERC Recommendation
2003-3-1822	Reprimand	Abuse of Students; Professional Conduct	Accept
2003-3-1849	Warning	Criminal Acts; Professional Conduct	Accept
2003-3-1894	Warning	Misrepresentation or Falsification: Criminal History	Accept
2003-3-1894	warning	Failed to Make a Required Report	Recept
2003-4-1904	Reprimand	Misrepresentation or Falsification: Testing Professional Conduct	Accept
2003-4-1932	Suspension - 6 Months (8/29/03 - 2/29/04)	Alcohol or Drugs Professional Conduct	Accept
2003-4-1948	Warning	Misrepresentation or Falsification: Criminal History Failed to Make a Required Report	Accept
2003-4-1954	Warning	Misrepresentation or Falsification: Criminal History Failed to Make a Required Report Criminal Acts	Accept
2003-4-2002	Reprimand	Misrepresentation or Falsification: Testing Professional Conduct	Accept
2003-4-2008	Reprimand	Misrepresentation or Falsification: Compliance Reports	Accept
2003-4-2012	Warning	Misrepresentation or Falsification: Criminal History Failed to Make a Required Report	Accept
2003-4-2027	Suspension - 1 Year (8/29/03 - 8/29/04)	Professional Conduct	Accept
2003-4-2030	Warning	Misrepresentation or Falsification: Criminal History Failed to Make a Required Report	Accept
2003-5-2081	Suspension - 1 Month (8/29/03 - 9/29/04)	Misrepresentation or Falsification: Compliance Reports Professional Conduct	Accept
2003-5-2083	Reprimand	Criminal Acts; Professional Conduct	Accept
2003-5-2100	Warning	Misrepresentation or Falsification: Criminal History Failed to Make a Required Report	Accept
2003-5-2105	Warning	Misrepresentation or Falsification: Criminal History Failed to Make a Required Report	Accept
2003-5-2113	Warning	Misrepresentation or Falsification: Criminal History Failed to Make a Required Report Criminal Acts	Accept
2003-5-2123	Warning	Misrepresentation or Falsification: Criminal History Failed to Make a Required Report	Accept
2003-5-2188	Warning	Misrepresentation or Falsification: Criminal History Failed to Make a Required Report	Accept

Case	Sanction	Violation	EERC
Number			Recommendation
2003-5-2193	Revocation***	Public Funds & Property	Accept
2003-5-2196	Warning	Misrepresentation or Falsification: Criminal History Failed to Make a Required Report	Accept
2003-5-2197	Warning	Misrepresentation or Falsification: Criminal History Failed to Make a Required Report	Accept
2003-6-2334	Revocation***	Public Funds & Property Confidential Information	Accept
2003-6-2338	Revocation***	Abuse of Students Professional Conduct	Accept

***Indicates Educator/Applicant Voluntarily Accepted a Sanction of Revocation or Denial Prior to the Probable Cause Determination

PSC ACTION: Approved

5. Ms. Scott reported that the Educator Ethics Review Committee reviewed 4 *Negotiated Settlement Agreements* and brought the following recommendations on behalf of the Committee:

Case Number	Violation	Negotiated Proposal	EERC Recommendation
02-8-631	Abuse of Students; Professional Conduct	Reprimand	Accept
02-10-989	Criminal Acts; Professional Conduct	Warning	Accept
02-7-85	Misrepresentation or Falsification	No Probable Cause	Reject
01-10-750	Abuse of Students; Criminal Acts;	Revocation	Accept
	Professional Conduct		

PSC ACTION: Approved

6. The Educator Ethics Review Committee recommended approval of the *Preliminary Investigative Determination Report* consisting of 68 new complaints received during the months of July 2003 and August 2003:

PSC ACTION: Approved

7. The Educator Ethics Review Committee recommended approval of the *Extensions to Investigations Report* consisting of 14 cases.

PSC ACTION: Approved

8. APPLICATIONS FOR CERTIFICATION REPORT

The Educator Ethics Review Committee recommended approval of 63 cases on the *Applications for Certification Report*.

PSC ACTION: Approved

9. REVIEW HEARING EXTENSIONS

The Commission reviewed the report, which advised of 14 *Review Hearing Extensions* listed below.

03-2-1676	03-4-2010
03-4-2068	03-4-2058
03-5-2091	03-5-2142
03-5-2128	03-5-2154
03-5-2155	03-5-2177
03-5-2182	03-6-2262
03-6-2213	03-5-2127

10. STUDENT LOAN SUSPENSION / REINSTATEMENTS

The Commission reviewed the report, which advised of 11 *Student Loan Suspensions* and 13 *Student Loan Reinstatements*.

11. FINAL DECISIONS BY OPERATION OF RULE / LAW

The Commission reviewed the report, which advised of 19 cases closed by Operation of Law.

VII. <u>REVIEW HEARINGS</u>

1.	Linda Kea	- Educator (Case # 02-3-1572
	Wayne Magnum	- Hearing Officer
	Penny Hannah	- PSC Attorney
	Alan S. Lowe	- Attorney

MOTION: (DeLoach / Miller) To go into Executive Session and allow PSC staff (Vicky Brantley, Cassandra Moore and Lisa Hartzler) to remain. **ACTION:** Approved

MOTION: (DeLoach / McClain) To come out of Executive Session and reconvene the Regular Session. **ACTION:** Approved

MOTION: (Bechtel / DeLoach) To adopt the Findings of Fact and Conclusions of Law reached by the Administrative Law Judge with the following changes. The Commission hereby strikes the second, third, and fourth paragraphs of the introductory section under the heading "Initial Decision" for purposes of the Commission's Final Decision.

The Commission added the following findings to paragraph 5 of the Findings of Fact: Approximately fifty (50) of the Petitioner's students received grades with at least a 3-point discrepancy between the grade that the student was awarded and the grade that the student actually earned. (PSC Ex. 12.)

The Commission added the following findings to paragraph 6 of the Findings of Fact:

(a) Student A.A. earned a final second semester grade of 93 but received a 95. The Petitioner testified that she added points to the student's grade because the student "did exemplary work.." (Testimony of Petitioner, transcript 2/5/03 at p.63; PSC Ex. 1, p.5.)

- (b) Student D.P. earned a second semester test average of 89 but received a 92. The Petitioner testified that she added points to the student's grade because the student was an "exceptional student." (Testimony of Petitioner, transcript 2/5/03 at p.63; PSC Ex. 1, p.5.)
- (c) Student J.W. earned a final second semester grade of 92 but received a 95. The Petitioner testified that she added points to the student's grade because the student was "very exceptional." (Testimony of Petitioner, transcript 2/5/03 at pp.64-65; PSC Ex. 1, p.5.)
- (d) Student J.M. earned a final second semester grade of 81 but received an 86. The Petitioner testified that she added points to the student's grade because the student was an excellent student. (Testimony of Petitioner, transcript 2/5/03 at pp.71-73; PSC Ex. 1, p.7.)
- (e) Student H.J. earned a final second semester grade of 73 but received a 78. The Petitioner testified that she added points to the student's grade because the student was an excellent student. (Testimony of Petitioner, transcript 2/5/03 at pp.71-73; PSC Ex. 1, p.7.)
- (f) Student F.F. earned a final second semester grade of 81 but received an 86. The Petitioner testified that she added points to the student's grade because the student was "an extremely outstanding student" who "worked extremely hard." (Testimony of Petitioner, transcript 2/5/03 at p.73; PSC Ex. 1, p.7.)
- (g) Student D.B. earned a final second semester grade of 83 but received an 88. The Petitioner testified that she added points to the student's grade because the Petitioner "felt like she had worked extremely hard and deserved it." (Testimony of Petitioner, transcript 2/5/03 at pp.71-73; PSC Ex. 1, p.7.)
- (h) The Petitioner testified that she did not award extra points to other students with similar earned grades that the Petitioner did not deem exceptional or excellent. (Testimony of Petitioner, transcript 2/5/03 at pp.63-65; PSC Ex. 1; PSC Ex. 2.)
- (i) Student J.R. earned a final second semester grade of 72 but received an 82. The Petitioner testified that she added points to the student's grade because the student came in to see the Petitioner in the mornings for extra help. (Testimony of Petitioner, transcript 2/5/03 at pp. 93-94; PSC Ex. 1, p.11.)
- (j) Student C.P. earned a final first semester grade of 57 and a final second semester grade of 50, but she received a final first semester grade of 70 and a final second semester grade of 72. The Petitioner testified that she added points to the student's grade because the student was a special education student and a graduating senior. (Testimony of Petitioner, transcript 2/5/03, pp. 84, 89; PSC Ex. 1, pp.10-11.) However, Student C.P. was not a special education student. (Testimony of Clark, transcript 2/26/03 at pp.64-65.)
- (k) Student R.T. earned a final first semester grade of 45 and a final second semester grade of 47, but he received a final first semester grade of 63 and a final second semester grade of 55. The Petitioner testified that she added points to the student's grade because the student was a poor reader. (Testimony of Petitioner, transcript 2/26/03 at pp.156-160; PSC Ex. 1, pp. 10, 11; PSC Ex. 12, pp. 9, 10.)

- Student J.C. earned a final second semester grade of 66 but received a 70. (PSC Ex. 2, p. 6.) The Petitioner testified that she added points to the student's grade because the student was a graduating senior. (Testimony of Petitioner, transcript 2/5/03 at p.110.)
- (m) Student C.P. earned a final second semester grade of 66 but received a 70. The Petitioner originally testified that she added points to the student's grade because the student was a graduating senior. (Testimony of Petitioner, transcript 2/5/03 at p.110; PSC Ex. 2, p. 6.) The Petitioner's principal testified that the Petitioner told him that Student C.P. should have failed her citizenship and economics class, and that the only reason she had passed him was so that she would not have to teach him again before he graduated. (Testimony of Parker, transcript 2/5/03, p. 165; PSC Ex. 6.)
- (n) Student C.M. earned a final first semester grade of 67 but received a 70. The Petitioner originally testified that she added points to the student's grade because the student was a graduating senior. (Testimony of Petitioner, transcript 2/5/03 at p.89; PSC Ex. 1, p. 10.)
- (o) Student R.S. earned a final first semester grade of 67 but received a 71. The Petitioner originally testified that she added points to the student's grade because the student was a graduating senior. (Testimony of Petitioner, transcript 2/5/03 at p.90; PSC Ex. 1, p. 10.)
- (p) On the second day of the hearing, the Petitioner provided additional explanations for giving certain students extra points. The Petitioner testified that she awarded extra points to students who came in to study, to get help with their homework, or to do extra work. (Testimony of Petitioner, transcript 2/26/03 at pp. 109, 127-139.) The Petitioner's grade books contained no documentation to support this testimony, and the Petitioner did not present any other evidence to support her testimony. (PSC Ex. 1; PSC Ex. 2.) The Petitioner had previously testified that she recorded all grades in her grade book and that she did not consider anything that was not written in her grade book when she calculated grades. (Testimony of Petitioner, transcript 2/5/03, p. 131.)

The Commission adds a new paragraph 7 to the Findings of Fact, as follows:

Both the Petitioner's principal and the superintendent of the school system testified that a teacher has some discretion in determining a student's grade. However, a teacher does not have the discretion to award extra points to a student simply because the student works hard, comes in for extra help, needs points to pass a course, or is a graduating senior. (Testimony of Parker, transcript 2/5/03, pp. 218-219; 247-248; Testimony of Clark, transcript 2/26/03, pp. 13, 76.)

The Commission hereby strikes the second and third sentences under paragraph 4 of the Conclusions of Law and inserts in their place the following:

The Petitioner violated PSC Rules 501-6-.01(3)(d) and (j) by improperly administering a standardized test.

The Commission hereby strikes paragraph 5 of the Conclusions of Law in its entirety and inserts in its place the following:

The Petitioner deliberately misrepresented information regarding the evaluation of her students by improperly calculating and awarding grades. The Petitioner abused her discretion by awarding grades to students that the

students had not earned, as set forth in the Findings of Fact. The Petitioner's conduct violated PSC Rules 501-6-.01(3)(d) and (j).

The Commission rejects the recommendation by the Administrative Law Judge to find No Probable Cause to take any action in this case. The Commission concludes that a sanction is appropriate in this particular case. The rejection to issue any sanction that was recommended by the Administrative Law Judge does not reflect the seriousness with which the Commission views the Respondent's violation of the rules applicable to educators. The Commission hereby ORDERS that the Georgia educator certificate held by Linda Kea be suspended for a period of one month. (The Suspension shall begin on August 29, 2003 and shall conclude on September 29, 2003.)

PSC ACTION: Approved Opposed: Tony Natson, Bert Wagnon Abstention: Dottie McClain

2. Deborah Cox	- Educator (Case # 01-08-358)
Wayne Magnum	- Hearing Officer
Penny Hannah	- PSC Attorney
Christopher A. Ramig	- Attorney

MOTION: (Miller / McClain) To go into Executive Session and allow PSC staff (Vicky Brantley, Cassandra Moore and Lisa Hartzler) to remain.

ACTION: Approved

MOTION: (DeLoach / Miller) To come out of Executive Session and reconvene the Regular Session. **ACTION:** Approved

MOTION: (Wagnon / McClain) To adopt the Findings of Fact, Conclusions of Law and Decision reached by the Administrative Law Judge. **PSC ACTION**: Approved

3. Timothy Lewis	- Educator (Case # 01-10-601)
Wayne Magnum	- Hearing Officer
Penny Hannah	- PSC Attorney
Leland M. Malchow	- Attorney

MOTION: (McClain / Sehgal) To go into Executive Session and allow PSC staff (Vicky Brantley, Cassandra Moore and Lisa Hartzler) to remain. ACTION: Approved

MOTION: (Miller / Walker) To come out of Executive Session and reconvene the Regular Session. ACTION: Approved

MOTION: (Sehgal / DeLoach) To adopt the Findings of Fact, Conclusions of Law and Decision reached by the Administrative Law Judge.

PSC ACTION: Approved

Abstention: Tony Natson

VIII. EXECUTIVE SECRETARY REPORT

The Executive Secretary presented the following:

- A. <u>MOTION</u>: (Walker / DeLoach) To withdrawal Rule 505-1-.08. that was initiated on June 12, 2003. <u>PSC ACTION</u>: Approved
- **B.** A Certification Call Center Report was presented for February 2003 through July 2003 which displayed the following information: (1) Total Number of Calls; (2) Total Number of Calls Handled; (3) Number of Calls Not Answered; (4) Average Number of Calls Answered; (5) Average Speed to Answer Call; (6) Average Delay to Abandon Call; (7) Average Handling Time of a Caller
- C. <u>Georgia Southwestern University Request to Reschedule Onsite PSC/NCATE Continuing Review</u> <u>MOTION:</u> (DeLoach / Sehgal) To reschedule the onsite PSC/NCATE continuing review scheduled at Georgia Southwestern University from Spring 2004 to Spring 2005 with the following provisions: 1) Georgia Southwestern University shall submit quarterly progress reports on the development and application of its conceptual framework and the Georgia 2000 Standards 1-6 as the basis of operation for the professional education unit and preparation programs. The progress reports on the stated topics should be submitted as indicated below:

DATE	TOPIC
December 1, 2003	College of Education's Conceptual Framework and its articulation throughout the
	professional education unit and the programs.
April 1, 2004	College of Education's Assessment System, (Standard 2) including a specific
	description on the relationship between it and the conceptual framework plus a
	detailed timeline for implementing the data collection system.
July 1, 2004	Progress of the Program Report preparations
October 1, 2004	Progress toward addressing the NCATE Standards in the Institutional Report
January 1, 2005	Overall Progress Report

(2) Georgia Southwester University shall submit program reports for all initial and advanced preparation programs to be included in the continuing review by August 1, 2004 to the PSC. The progress reports will be reviewed by the Commission as a condition for rescheduling the review.
<u>PSC ACTION:</u> Approved

D. A discussion paper was presented on Title II, Part A Federal Report.

IX. CHAIR'S REPORT

The Chair, Amy Denty welcomed all of the new commission members. Ms. Carolyn Lee Hart conveyed her pleasure at being selected to serve as a commissioner and thanked Ms. Denty:

X. <u>ADJOURNMENT</u>

<u>MOTION:</u> (Miller / Johnson) To adjourn the meeting. **<u>PSC ACTION:</u>** The meeting adjourned at 1:10 pm.