

**505-2-.28 CERTIFICATION FEES**

**(1) Requirements.**

- (a) An applicant for certification shall be required to pay a \$20 fee for all certification transactions, with the following exceptions:
  - 1. An applicant employed by a Georgia local unit of administration (LUA) shall be exempt from the \$20 fee for the following transactions:
    - (i) Initial certification (first Georgia certificate);
    - (ii) Upgrading to a higher-level certificate (based on the awarding of a higher degree) when the applicant holds a Georgia certificate;
    - (iii) Adding a field to a certificate;
    - (iv) Renewal of any certificate;
    - (v) Conversion from any Non-Renewable certificate to a renewable certificate; and
    - (vi) Moving from one (1) certification tier to another.
  - 2. An applicant for initial certification who graduated from a GaPSC-approved educator preparation program shall be exempt from the \$20 fee; and
  - 3. No fee is required for changing the legal name on a certificate.
- (b) For any application transaction that requires a fee, the application or request shall be accompanied by a cashier's check or money order made payable to the State of Georgia in the correct amount. The fee may also be paid by credit card through an applicant's MyPSC account.
- (c) To qualify for exemption of the certification fee based on employment, the LUA must verify employment following procedures outlined in GaPSC Rule [505-2-.27 CERTIFICATION APPLICATION PROCEDURES](#).